



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

6.2.3 The institution has effective welfare measures for teaching and non- teaching staff

Aditya College of Engineering initiated several welfare measures for teaching and non-teaching staff for both professional and personal growth to enrich psychological and physical health of all employees and create better work environment.

Number of teaching and non-teaching staff members provided with the welfare measures implemented by the institution during the academic year 2021-22

S. No	Welfare Measures	2021-22	
		No. of Faculty Benefited	
		Teaching	Non- Teaching
1	Transport facility	125	73
2	Group Insurance	85	-
3	ESI	-	81
4	Canteen	20	25
5	Provident fund	90	-
6	Uniform	-	81
7	Publication Incentives	126	-
8	School Fee Concession	33	15
9	Summer Vacation	157	81
10	Salary advance	18	27
11	On Duty	122	-
12	Casual Leaves	157	81
13	Maternity leave	2	1
14	Compensatory leave	80	-
15	Medical leaves	8	6
16	Study leaves	3	-




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Aditya College of Engineering
SURAMPALEM - 533 437



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A list of effective welfare measures with sample supporting documents are providing for teaching and non-teaching staff in the institution are attached below:

S. No	Document	Page no.
1	Sample Teaching staff pay slips for the proof of EPF, Canteen concession facility and Loan & Salary advance	3
2	Sample UAN cards of employees and Supporting document for the proof of EPF	12
3	Sample health cards of employees	21
4	Sample of Non-Teaching staff ESI Cards	34
5	Sample proof of CL form	45
6	Sample proof of OD form	54
7	Sample document for the proof of Maternity leave	61
8	Sample proof forms of Encouraging faculty members to pursue Higher Studies	63
9	List of staff members who provided with Incentives /Honorarium for attending workshops/conferences & Professional body membership during the years and Sample documents for the proof	64
10	Institution guidelines for Faculty members provided with financial support/incentives and other welfare measures	74




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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH- 2022

Name of the Employee :	P.Raja Sekhar Reddy	Bank A/c No :	32682210003647
Employee ID :	1003	PF Number :	GRRJY00366920000000614
Designation :	Asst. Professor		
Department :	BSE		
Earnings		Deductions	
Basic	24311	Loss of Pay	0
DA	19449	Professional Tax	200
HRA	1823	EPF	1800
Others	0	Group Insurance	450
		Canteen	0
		Bank loan & Advance	1020
		TDS	0
		ESI	0
Total Earnings	45583	Total Deductions	3470

Net Salary

27921

Accounts Incharge



ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC)

Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee	: Y.Sugandhi Naidu	Bank A/c No	: 32682210003912
Employee ID	: 1906	PF Number	: GRRJY00366920000000880
Designation	: Asst. Professor		
Department	: ECE		
Earnings		Deductions	
Basic	24311	Loss of Pay	0
DA	19449	Professional Tax	200
HRA	1823	EPF	1800
Others	0	Group Insurance	450
		Canteen	0
		Bank loan & Advance	2967
		TDS	0
		ESI	0
Total Earnings	45583	Total Deductions	5417

Net Salary

32052

Accounts Incharge



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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee :	Tadi Satya Kumari	Bank A/c No :	32682210003000
Employee ID :	1628	PF Number :	GRRJY00366920000000836
Designation :	Asst. Professor		
Department :	CSE		
Earnings		Deductions	
Basic	29029	Loss of Pay	0
DA	14515	Professional Tax	200
HRA	2177	EPF	1800
Others	0	Group Insurance	450
		Canteen	0
		Bank loan & Advance	2020
		TDS	0
		ESI	0
Total Earnings	45721	Total Deductions	4470

Net Salary

34216

[Signature]

Accounts Incharge



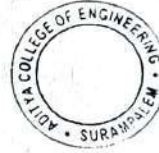
ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee :	M Venkateswarlu	Bank A/c No :	32682210003300
Employee ID :	815	PF Number :	GRRJY00366920000000428
Designation :	Assoc. Professor		
Department :	ECE		
Earnings		Deductions	
Basic	33131	Loss of Pay	0
DA	29818	Professional Tax	200
HRA	2485	EPF	1800
Others	0	Group Insurance	450
		Canteen	0
		Bank loan & Advance	747
		TDS	17414
		ESI	0
Total Earnings	65434	Total Deductions	20611

Net Salary**44823**
Accounts Incharge

ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee :	Kambampati Lakshmi	Bank A/c No :	32682210002852
Employee ID :	1485	PF Number :	GRRJY00366920000000813
Designation :	Asst. Professor		
Department :	EEE		
Earnings		Deductions	
Basic	35149	Loss of Pay	0
DA	31634	Professional Tax	200
HRA	2636	EPF	1800
Others	0	Group Insurance	0
		Canteen	0
		Bank loan & Advance	3144
		TDS	22803
		ESI	0
Total Earnings	69419	Total Deductions	27947

Net Salary

41472

[Signature]

Accounts Incharge



ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee	:	Karri Manoz Kumar Reddy	Bank A/c No	:	32682210005713
Employee ID	:	97	PF Number	:	GRRJY00366920000000393
Designation	:	Assoc. Professor			
Department	:	EEE			
Earnings			Deductions		
Basic		35149	Loss of Pay		0
DA		31634	Professional Tax		200
HRA		2636	EPF		1800
Others		0	Group Insurance		450
			Canteen		0
			Bank loan & Advance		5367
			TDS		13293
			ESI		0
Total Earnings		69419	Total Deductions		21110

Net Salary

48309

Accounts Incharge



ADITYA COLLEGE OF ENGINEERING

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Pay Slip for the Month of MARCH - 2022

Name of the Employee :	G R K M P Kumar	Bank A/c No :	32682210002833
Employee ID :	795	PF Number :	
Designation :	Lab Technician		
Department :	EEE		
Earnings		Deductions	
Basic	10900	Loss of Pay	0
DA	4360	Professional Tax	150
HRA	818	EPF	0
Others	172	Group Insurance	0
		Canteen	0
		Bank loan & Advance	0
		TDS	0
		ESI	122
Total Earnings	16250	Total Deductions	272

Net Salary

15978


Accounts Incharge



ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee :	B.Sri Rama Murthy	Bank A/c No :	32682210005341
Employee ID :	177	PF Number :	GRRJY00366920000000589
Designation :	Computer Operator		
Department :	Administration		
Earnings		Deductions	
Basic	22500	Loss of Pay	0
DA	0	Professional Tax	200
HRA	0	EPF	1800
Others	0	Group Insurance	0
		Canteen	0
		Bank loan & Advance	0
		TDS	0
		ESI	0
Total Earnings	22500	Total Deductions	2000

Net Salary

20500


Accounts Incharge



ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem, E.G. Dist, A.P

Pay Slip for the Month of MARCH - 2022

Name of the Employee :	A Ram Prasad	Bank A/c No :	32682210009020
Employee ID :	2705	PF Number :	GRRJY00366920000011288
Designation :	Jr Asst		
Department :	Administration		
Earnings		Deductions	
Basic	13750	Loss of Pay	0
DA	0	Professional Tax	150
HRA	0	EPF	1650
Others	2000	Group Insurance	0
		Canteen	0
		Bank loan & Advance	1832
		TDS	0
		ESI	118
Total Earnings	15750	Total Deductions	3753

Net Salary

11997

A. Ram Prasad
Accounts Incharge





कर्मचारी भविष्य निधि संगठन

EMPLOYEES' PROVIDENT FUND ORGANISATION

(Ministry of Labour & Employment, Govt. of India)

सदस्य पासबुक / Member Passbook

स्थापना आईडी/नाम	Establishment ID/Name	GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
सदस्य आईडी/नाम	Member ID/Name	GRRJY00366920000000779 / GEESALA VEERAPANDU
जन्म तिथि	DOB	28-JUN-1968
यू ए न	UAN	100152329293

ईपीएफ पासबुक वित्तीय वर्ष 2021-2022 EPF Passbook [Financial Year - 2021-2022]

वेतन माह / Wage Month	विवरण / Particulars	जमा निकासी दिनांक / Date of Credit / Withdrawal	ईपीएफ वेतन / EPF Wages	ईपीएस वेतन / EPS Wages	जमा / Deposit			निकासी / Withdrawal			पेंशन अंशदान / Pension Contribution
					कर्मचारी अंशदान / Employee Share	नियोक्ता अंशदान / Employer Share	कर्मचारी अंशदान / Employee Share	नियोक्ता अंशदान / Employer Share	नियोक्ता अंशदान / Employer Share		
Opening Balance as on 01-04-2021					37,167	37,167	0	20,838			1,04,351
					मासिक अंशदान / Monthly Cont.	वार्षिक संघयी शेष / Cumulative Balance for the year					
						नॉन-टैक्स बल / Non-Taxable	टैक्सेबल / Taxble				
Mar-2021	Cont. For Due-Month 042021	29-04-2021	15,000	15,000	1,800	1,800	0	550	0	0	1,250
Apr-2021	Cont. For Due-Month 052021	26-05-2021	15,000	15,000	1,800	3,600	0	550	0	0	1,250
May-2021	Cont. For Due-Month 062021	28-06-2021	15,000	15,000	1,800	5,400	0	550	0	0	1,250
Jun-2021	Cont. For Due-Month 072021	19-07-2021	15,000	15,000	1,800	7,200	0	550	0	0	1,250
Jul-2021	Cont. For Due-Month 082021	23-08-2021	15,000	15,000	1,800	9,000	0	550	0	0	1,250
Aug-2021	Cont. For Due-Month 092021	18-09-2021	15,000	15,000	1,800	10,800	0	550	0	0	1,250
Sep-2021	Cont. For Due-Month 102021	28-10-2021	15,000	15,000	1,800	12,600	0	550	0	0	1,250
Oct-2021	Cont. For Due-Month 112021	18-11-2021	15,000	15,000	1,800	14,400	0	550	0	0	1,250
Nov-2021	Cont. For Due-Month 122021	24-12-2021	15,000	15,000	1,800	16,200	0	550	0	0	1,250
Dec-2021	Cont. For Due-Month 012022	22-01-2022	15,000	15,000	1,800	18,000	0	550	0	0	1,250
Jan-2022	Cont. For Due-Month 022022	18-02-2022	15,000	15,000	1,800	19,800	0	550	0	0	1,250
Feb-2022	Cont. For Due-Month 032022	17-03-2022	15,000	15,000	1,800	21,600	0	550	0	0	1,250
Int. Updated upto 31/03/2022					3,812	3,812	0	1,933	0	0	0
Closing Balance as on 31-03-2022					62,579	62,579	0	29,371			1,19,351

In case taxable interest is less than Rs. 5,000/- then TDS will not be deducted.

विवरण की समाप्ति
--End Of Statement--

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प्रतिज्ञा - उपर दी गई जानकारी केन्द्रीय सर्वर पर दी गई जानकारी के आधार पर है। यह जानकारी कानूनी प्रयोजन के लिए उपयोग नहीं की जा सकती है।

Disclaimer - Information shown above is based on available data on central server. This information may not be use for legal purpose.



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION

सदस्य पासबुक / Member Passbook

- * Please never respond to any call for sharing any personal details like Aadhar, PAN, Bank details, OTP or request for any payment.
- * EPFO never calls members/ pensioners to deposit any amount.
- * Please do not make any payment based on any such call.



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)



सदस्य पासबुक / Member Passbook

स्थापना आईडी / नाम | Establishment ID/Name GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
सदस्य आईडी / नाम | Member ID/Name GRRJY00366920000000409 / PUDI RAMESH
जन्म तिथि | DOB 27-AUG-1980
यू ए न | UAN 100262370801

ईपीएफ पासबुक वित्तीय वर्ष 2021-2022 EPF Passbook [Financial Year - 2021-2022]											
वेतन माह / Wage Month	विवरण / Particulars	जमा निकासी दिनांक / Date of Credit / Withdrawal	ईपीएफ वेतन / EPF Wages	ईपीएस वेतन / EPS Wages	जमा / Deposit			निकासी / Withdrawal			पेंशन अंशदान / Pension Contribution
					कर्मचारी अंशदान / Employee Share	नियोक्ता अंशदान / Employer Share		कर्मचारी अंशदान / Employee Share	नियोक्ता अंशदान / Employer Share		
Opening Balance as on 01-04-2021					25,212	25,212	0	10,761			1,24,945
					मासिक अंशदान / Monthly Cont.	वार्षिक संचयी शेष / Cumulative Balance for the year					
						नॉन-टैक्सबल / Non-Taxable	टैक्सबल / Taxable				
Mar-2021	Cont. For Due-Month 042021	29-04-2021	15,000	15,000	1,800	1,800	0	550	0	0	1,250
Apr-2021	Cont. For Due-Month 052021	26-05-2021	15,000	15,000	1,800	3,600	0	550	0	0	1,250
May-2021	Cont. For Due-Month 062021	28-06-2021	15,000	15,000	1,800	5,400	0	1,800	0	0	1,250
	Claim Against PARA 68L(3)	04-06-2021	0	0	0			0	19,067	5,933	0
Jun-2021	Cont. For Due-Month 072021	19-07-2021	15,000	15,000	1,800	7,200	0	550	0	0	1,250
Jul-2021	Cont. For Due-Month 082021	23-08-2021	15,000	15,000	1,800	9,000	0	550	0	0	1,250
Aug-2021	Cont. For Due-Month 092021	18-09-2021	15,000	15,000	1,800	10,800	0	550	0	0	1,250
Sep-2021	Cont. For Due-Month 102021	28-10-2021	15,000	15,000	1,800	12,600	0	550	0	0	1,250
Oct-2021	Cont. For Due-Month 112021	18-11-2021	15,000	15,000	1,800	14,400	0	550	0	0	1,250
Nov-2021	Cont. For Due-Month 122021	24-12-2021	15,000	15,000	1,800	16,200	0	550	0	0	1,250
Dec-2021	Cont. For Due-Month 012022	22-01-2022	15,000	15,000	1,800	18,000	0	550	0	0	1,250
Jan-2022	Cont. For Due-Month 022022	18-02-2022	15,000	15,000	1,800	19,800	0	550	0	0	1,250
Feb-2022	Cont. For Due-Month 032022	17-03-2022	15,000	15,000	1,800	21,600	0	550	0	0	1,250
Int. Updated upto 31/03/2022					1,557	1,557	0	716	0	0	0
Closing Balance as on 31-03-2022					29,302	29,302	0	12,144			1,39,945

In case taxable interest is less than Rs. 5,000/- then TDS will not be deducted.

..विवरण की समाप्ति..
--End Of Statement--

मुद्रित 14-02-2023 14:27:43
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प्रतिष्ठान - उपर दी गई जानकारी केन्द्रीय सर्वर पर दी गई जानकारी के आधार पर है। यह जानकारी कानूनी प्रयोजन के लिए उपयोग नहीं की जा सकती है।



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
 (Ministry of Labour & Employment, Govt. of India)

सदस्य पासबुक / Member Passbook

स्थापना आईडी / नाम | Establishment ID/Name GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
 सदस्य आईडी / नाम | Member ID/Name GRRJY00366920000000393 / KARRI MANOZ KUMAR REDDY
 जन्म तिथि | DOB 02-JUN-1980
 यू ए न | UAN 100190205265

ईपीएफ पासबुक वित्तीय वर्ष 2021.2022 EPF Passbook [Financial Year - 2021-2022]

वेतन माह / Wage Month	विवरण / Particulars	जमा निकासी दिनांक / Date of Credit / Withdra wal	ईपीएफ वेतन / EPF Wages	ईपीएस वेतन / EPS Wages	जमा / Deposit			निकासी / Withdrawal			पेंशन अन्शदान / Pension Contrib ution
					कर्मचारी अन्शदान / Employee Share	नियोक्ता अन्शदान / Employer Share	कर्मचारी अन्शदान /Employee e Share	नियोक्ता अन्शदान / Employer Share	नियोक्ता अन्शदान / Employer Share		
Opening Balance as on 01-04-2021					3,27,838	3,27,838	0	1,00,296			1,26,714
					मासिक अंशदान / Monthly Cont.	वार्षिक संचयी शेष / Cumulative Balance for the year					
						नॉन-टैक्से बल / Non- Taxable	टैक्सेबल / Taxble				
Mar-2021	Cont. For Due-Month 042021	29-04-2021	15,000	15,000	1,800	1,800	0	550	0	0	1,250
Apr-2021	Cont. For Due-Month 052021	26-05-2021	15,000	15,000	1,800	3,600	0	550	0	0	1,250
May-2021	Cont. For Due-Month 062021	28-06-2021	15,000	15,000	1,800	5,400	0	550	0	0	1,250
Jun-2021	Cont. For Due-Month 072021	19-07-2021	15,000	15,000	1,800	7,200	0	550	0	0	1,250
Jul-2021	Cont. For Due-Month 082021	23-08-2021	15,000	15,000	1,800	9,000	0	550	0	0	1,250
Aug-2021	Cont. For Due-Month 092021	18-09-2021	15,000	15,000	1,800	10,800	0	550	0	0	1,250
Sep-2021	Cont. For Due-Month 102021	28-10-2021	15,000	15,000	1,800	12,600	0	550	0	0	1,250
Oct-2021	Cont. For Due-Month 112021	18-11-2021	15,000	15,000	1,800	14,400	0	550	0	0	1,250
Nov-2021	Cont. For Due-Month 122021	24-12-2021	15,000	15,000	1,800	16,200	0	550	0	0	1,250
Dec-2021	Cont. For Due-Month 012022	22-01-2022	15,000	15,000	1,800	18,000	0	550	0	0	1,250
Jan-2022	Cont. For Due-Month 022022	18-02-2022	15,000	15,000	1,800	19,800	0	550	0	0	1,250
Feb-2022	Cont. For Due-Month 032022	17-03-2022	15,000	15,000	1,800	21,600	0	550	0	0	1,250
Int. Updated upto 31/03/2022					27,357	27,357	0	8,369	0	0	0
Closing Balance as on 31-03-2022					3,76,795	3,76,795	0	1,15,265			1,41,714

In case taxable interest is less than Rs. 5,000/- then TDS will not be deducted.

..विवरण की समाप्ति..
 --End Of Statement--

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प्रतिस्वयं - उपर दी गई जानकारी केन्द्रीय सर्वर पर दी गई जानकारी के आधार पर है। यह जानकारी कानूनी प्रयोजन के लिए उपयोग नहीं की जा सकती है।

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कर्मचारी भविष्य निधि संगठन
(कर्म एंव रोजगार संग्रहण, भारत सरकार)
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)

संस्थापित १९४७
संस्थापित १९४७

सदस्य पासबुक / Member Passbook

- * Please never respond to any call for sharing any personal details like Aadhar, PAN, Bank details, OTP or request for any payment.
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कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Employees' Provident Fund Organisation - Govt. of India)



सादस्य पासबुक / Member Passbook

स्थापना आईडी / नाम | Establishment ID/Name | GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
 सदस्य आईडी / नाम | Member ID/Name | GRRJY00366920000011881 / VERNI SATHIBABU
 जन्म तिथि | DOB | 12-JUN-1989
 यूएन | UAN | 101163517402

ईपीएफ पासबुक वित्तीय वर्ष 2021-2022 EPF Passbook [Financial Year - 2021-2022]

वर्ष माह / Wage Month	विवरण / Particulars	जमा निष्कासी दिनांक / Date of Credit / Withdrawal	ईपीएफ कैशन / EPF Wages	ईपीएफ कैशन / EPS Wages	जमा / Deposit		निकासी / Withdrawal		पेंशन जमादान / Pension Contribution
					कर्मचारी जमादान / Employee Share	निर्धोक्त जमादान / Employer Share	कर्मचारी जमादान / Employee Share	निर्धोक्त जमादान / Employer Share	
Opening Balance					2,557	782			1,768
MAR-2021	Cont. For Due-Month 04/2021	29-04-2021	11,750	11,750	1,410	431			979
APR-2021	Cont. For Due-Month 05/2021	26-05-2021	11,750	11,750	1,410	431			979
MAY-2021	Cont. For Due-Month 06/2021	28-06-2021	11,750	11,750	1,410	431			979
JUN-2021	Cont. For Due-Month 07/2021	19-07-2021	11,750	11,750	1,410	431			979
JUL-2021	Cont. For Due-Month 08/2021	23-08-2021	11,750	11,750	1,410	431			979
AUG-2021	Cont. For Due-Month 09/2021	18-09-2021	11,750	11,750	1,410	431			979
SEP-2021	Cont. For Due-Month 10/2021	28-10-2021	11,750	11,750	1,410	431			979
OCT-2021	Cont. For Due-Month 11/2021	18-11-2021	11,750	11,750	1,410	431			979
NOV-2021	Cont. for Due-Month 12/2021				0	0			0
DEC-2021	Cont. for Due-Month 01/2022				0	0			0
JAN-2022	Cont. for Due-Month 02/2022				0	0			0
FEB-2022	Cont. for Due-Month 03/2022				0	0			0
Interest details N/A					0	0			0
Closing Balance					16,273	20,742			9,600
TRANSFER IN - SAME OFFICE (Old Member Id:-GRRJY00366920000011333)					2,369	16,057			0
TRANSFER IN - INTEREST AMOUNT ONLY (Old Member Id:-GRRJY00366920000011333)					67	455			0

विवरण की समाप्ति

-End Of Statement-

मुद्रित

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गोपनीय - उपर दि. गई जानकारी केन्द्रीय सर्वर पर दी गई जानकारी के आधार पर है। यह जानकारी कानूनी दायित्व के लिए उपयोग नहीं की जा सकती है।
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PRINCIPAL
 Aditya College of Engineering
 SURAMPALEM - 533 437

GRRJY00366920000011681

Page 2 of 2



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION



सदस्य आईडी/नाम / Establishment ID/Name
सदस्य आईडी/नाम / Member ID/Name
जन्म तिथि / DOB
र.ए.नं. / UAN

सदस्य पासबुक / Member Passbook
GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
GRRJY0036692000011881 / YERHI SATHIBABU
12-JUN-1989
101163517402

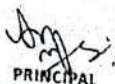
ईपीएफ पासबुक वित्तीय वर्ष 2020-2021									
EPF Passbook (Financial Year - 2020-2021)									
वेतन माह / Wage Month	विवरण / Particulars	जमा निकासी दिनांक / Date of Credit / Withdrawal	ईपीएफ वेतन / EPF Wages	ईपीएफ वेतन / EPF Wages	जमा / Deposit		निकासी / Withdrawal		वैयक्तिक अकाउंट Pension Contribution
					कर्मचारी अकाउंट / Employee Share	नियोक्ता अकाउंट / Employer Share	कर्मचारी अकाउंट / Employee Share	नियोक्ता अकाउंट / Employer Share	
Opening Balance					0	0			
MAR-2020	Cont. for Due-Month 042020				0	0			
APR-2020	Cont. for Due-Month 052020				0	0			
MAY-2020	Cont. for Due-Month 062020				0	0			
JUN-2020	Cont. for Due-Month 072020				0	0			
JUL-2020	Cont. for Due-Month 082020				0	0			
AUG-2020	Cont. for Due-Month 092020				0	0			
SEP-2020	Cont. for Due-Month 102020				0	0			
OCT-2020	Cont. for Due-Month 112020				0	0			
NOV-2020	Cont. for Due-Month 122020				0	0			
DEC-2020	Cont. for Due-Month 012021				0	0			
JAN-2021	Cont. For Due-Month 022021	08-03-2021	11,750	11,750	1,410	431			979
FEB-2021	Cont. For Due-Month 032021	03-04-2021	9,475	9,475	1,137	348			789
Int. Updated upto 31/03/2021					10	3			
Closing Balance					2,557	782			1,768

विवरण की समाप्ति
-End Of Statement-

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गोपनीय - यहां दी गई जानकारी केन्द्रीय सर्वर पर दी गई जानकारी के आधार पर है। यह जानकारी कानूनी प्रयोजन के लिए उपयोग नहीं की जा सकती है।
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PRINCIPAL
Aditya College of Engineering
SURAMPALM - 533 437

GRRJY0036692000011881



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)



सदस्य पासबुक / Member Passbook

स्थापना आईडी / नाम | Establishment ID/Name | GRRJY0036692000 / SAROJINI EDUCATIONAL SOCIETY
 सदस्य आईडी / नाम | Member ID/Name | GRRJY00366920000000813 / KAMBAMPATI LAKSHMI
 जन्म तिथि | DOB | 21-AUG-1980
 यूएन | UAN | 100183659182

ईपीएफ पासबुक वित्तीय वर्ष 2021-2022 EPF Passbook [Financial Year - 2021-2022]									
वैतन मास / Wage Month	विवरण / Particulars	जमा मिचारी दिनांक / Date of Credit / Withdra wal	ईपीएफ वेतन / EPF Wages	ईपीएस वेतन / EPS Wages	जमा / Deposit		निकासी / Withdrawal		पension अवदान / Pension Contribu tion
					कर्मचारी अवदान / Employee Share	नियोक्ता अवदान / Employer Share	कर्मचारी अवदान / Employee Share	नियोक्ता अवदान / Employer Share	
Opening Balance					20,897	62,187			1,03,846
MAR-2021	Cont. For Due-Month 042021	29-04-2021	15,000	15,000	1,800	550			1,250
APR-2021	Cont. For Due-Month 052021	26-05-2021	15,000	15,000	1,800	550			1,250
MAY-2021	Cont. For Due-Month 062021	28-06-2021	15,000	15,000	1,800	550			1,250
JUN-2021	Cont. For Due-Month 072021	19-07-2021	15,000	15,000	1,800	550			1,250
JUL-2021	Cont. For Due-Month 082021	23-08-2021	15,000	15,000	1,800	550			1,250
AUG-2021	Cont. For Due-Month 092021	18-09-2021	15,000	15,000	1,800	550			1,250
SEP-2021	Cont. For Due-Month 102021	28-10-2021	15,000	15,000	1,800	550			1,250
OCT-2021	Cont. For Due-Month 112021	18-11-2021	15,000	15,000	1,800	550			1,250
NOV-2021	Cont. for Due-Month 122021				0	0			0
DEC-2021	Cont. for Due-Month 012022				0	0			0
JAN-2022	Cont. for Due-Month 022022				0	0			0
FEB-2022	Cont. for Due-Month 032022				0	0			0
Interest details H/A					0	0			0
Closing Balance					35,297	66,587			1,13,846

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Aditya College of Engineering
 SURAMPALAM - 533 437

GRRJY00366920000000813

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कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION



सदस्य पासबुक / Member Passbook
Establishment ID/Name: GRRJY0036692000 / SARAJINI EDUCATIONAL SOCIETY
Member ID/Name: GRRJY00366920000000813 / KAMRAMPATI LAKSHMI
DOB: 21-AUG-1980
UAN: 100183659182

ईपीएफ पासबुक वित्तीय वर्ष 2020-2021 EPF Passbook [Financial Year - 2020-2021]								
विवरण / Particulars	जमा / Deposit	ईपीएफ वैतन / EPF Wages	ईपीएफ वैतन / EPS Wages	निकासी / Withdrawal		पेंशन / Pension Contribution		
	कर्मचारी अवदान / Employee Share	नियोक्ता अवदान / Employer Share	कर्मचारी अवदान / Employee Share	नियोक्ता अवदान / Employer Share	कर्मचारी अवदान / Employee Share	नियोक्ता अवदान / Employer Share	कर्मचारी अवदान / Employee Share	
Opening Balance	1,59,284	51,746						90,615
MAR-2020 Cont. For Due-Month 042020			15,000	15,000	1,800	550		1,250
APR-2020 Cont. For Due-Month 052020			15,000	15,000	1,800	550		1,250
MAY-2020 Cont. For Due-Month 062020			15,000	15,000	1,800	550		1,250
JUN-2020 Cont. For Due-Month 072020			15,000	15,000	1,800	550		1,250
JUL-2020 Cont. For Due-Month 082020			15,000	15,000	1,800	550		1,250
AUG-2020 Cont. For Due-Month 092020			8,775	8,775	1,053	322		731
SEP-2020 Cont. For Due-Month 102020			15,000	15,000	1,800	550		1,250
OCT-2020 Cont. For Due-Month 112020			15,000	15,000	1,800	550		1,250
NOV-2020 Cont. For Due-Month 122020			15,000	15,000	1,800	550		1,250
DEC-2020 Cont. For Due-Month 012021			15,000	15,000	1,800	550		1,250
JAN-2021 Cont. For Due-Month 022021			15,000	15,000	1,800	550		1,250
JAN-2021 Claim Against PARA 68B(1)(b)			0	0			1,80,000	0
FEB-2021 Cont. For Due-Month 032021			15,000	15,000	1,800	550		1,250
Int. Updated upto 31/03/2021	12,560	4,619						0
Closing Balance	20,897	62,187						1,03,846

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Aditya College of Engineering
SURAMPALAM - 533 437

GRRJY00366920000000813



कर्मचारी भविष्य निधि संगठन, भारत
Employees' Provident Fund Organisation,

यूनिवर्सल खाता संख्या

Universal Account Number (UAN)

100262370801

नाम

Name

पिता / पति का नाम

Father's / Husband's Name

के.वाई.सी.

K.Y.C.

PUDI RAMESH

RAMA RAO

Yes



www.epfindia.

यूनिवर्सल खाता संख्या

Universal Account Number

100262370801



प्रतिष्ठान : इस कार्ड पर दर्शाया गया डेटा ईपीएफओ में उपलब्ध डेटाबेस के अनुसार है। विसंगति के मामले आप उससे सुधार के लिए अपने क्षेत्रीय कार्यालय से संपर्क कर सकते हैं।

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Employees' Provident Fund Organisation,

यूनिवर्सल खाता संख्या

Universal Account Number (UAN)

100152329293

नाम

Name

पिता / पति का नाम

Father's / Husband's Name

के. वाई.सी.

K.Y.C.

GEESALA VEERAPANDU

SURYA NARAYANA

Yes



www.epfindia.

यूनिवर्सल खाता संख्या

Universal Account Number

100152329293



प्रतिबन्धन : इस कार्ड पर दर्शाया गया डेटा ईपीएफओ में उपलब्ध डेटाबेस के अनुसार है। विसंगति के मामले
आप उससे सुधार के लिए अपने क्षेत्रीय कार्यालय से संपर्क कर सकते हैं।

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Employees' Provident Fund Organisation,

यूनिवर्सल खाता संख्या

Universal Account Number (UAN)

100438025988

नाम

Name

पिता / पति का नाम

Father's / Husband's Name

के.वाई.सी.

K.Y.C.

MERNNEEDI DHARMAVEER

ADINARAYANA

Yes



www.epfindia.

यूनिवर्सल खाता संख्या

Universal Account Number

100438025988



प्रतिबन्धन : इस कार्ड पर दर्शाया गया डेटा ईपीएफओ में उपलब्ध डेटाबेस के अनुसार है। विसंगति के मामले
आप उससे सुधार के लिए अपने क्षेत्रीय कार्यालय से संपर्क कर सकते हैं।

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कर्मचारी भविष्य निधि संगठन, भारत
Employees' Provident Fund Organisation,

युनिवर्सल खाता संख्या

Universal Account Number (UAN)

100223558252

नाम

Name

पिता / पति का नाम

Father's / Husband's Name

के.वाई.सी.

K.Y.C.

MARNEEDI SRINIVASU

APPA RAO

No



www.epfindia.

युनिवर्सल खाता संख्या

Universal Account Number

100223558252



प्रतिष्ठान : इस कार्ड पर दर्शाया गया डेटा ईपीएफओ में उपलब्ध डेटाबेस के अनुसार है। विसंगति के मामले आप उसमें सुधार के लिए अपने क्षेत्रीय कार्यालय से संपर्क कर सकते हैं।

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SAROJINI EDUCATIONAL SOCIETY

ICICI Lombard
Health Care

Name : K SRESHTA
Policy No : 4016/130674846/00/000
Card No : IL13087645605
Emp. Id. : 1086
Gender : Female Age : 1
Valid from : 25-Sep-17 to 24-Sep-18

ICICI Lombard
Always Ready

Toll Free No: 1800 7500

SAROJINI EDUCATIONAL SOCIETY

ICICI Lombard
Health Care

Name : K MAHESH BABU
Policy No : 4016/130674846/00/000
Card No : IL13087645500
Emp. Id. : 1086
Gender : Male Age : 29
Valid from : 25-Sep-17 to 24-Sep-18

ICICI Lombard
Always Ready

Toll Free No: 1800 7500

SAROJINI EDUCATIONAL SOCIETY

Name : MANDIPUDI RAGHUNATH
Policy No : 4016/130674846/00/000
Card No : IL13087651300
Emp. Id. : 1115
Gender : Male Age : 30
Valid from : 25-Sep-17 to 24-Sep-18

ICICI Lombard

ICICI Lombard Health Care Card

SAROJINI EDUCATIONAL SOCIETY



Name : CHEKURI SRAVANTHI
Policy No : 4016/136674848/00/000
Card No : IL13087651301
Emp. Id. : 1115
Gender : Female **Age** : 25
Valid from : 25-Sep-17 to 24-Sep-18

ICICI Lombard
Life Insurance

Toll Fr

SAROJINI EDUCATIONAL SOCIETY

Name : CHEKURI SRAVANTHI
Policy No : 4016/136674848/00/000
Card No : IL13087651301
Emp. Id. : 1115
Gender : Female **Age** : 25
Valid from : 25-Sep-17 to 24-Sep-18

ICICI Lombard
Life Insurance

Toll Fr

 **The New India Assurance Co. Ltd.**

POINOA EXHIBIT
AGE : 43
EMP ID : 1439
GOOD HEALTH ID : 0001A000000000000000
VALID FROM : 01-10-2017
SAROJINI EDUCATIONAL SOCIETY

 **Good Health Insurance TPA Limited**

* The insured has the right to purchase or continue his/her insurance.
 * The insured is to be provided with the necessary facilities of his/her insurance policy.
 * The insured has the right to be provided with the necessary facilities of his/her insurance policy.
 * The insured has the right to be provided with the necessary facilities of his/her insurance policy.
 * The insured has the right to be provided with the necessary facilities of his/her insurance policy.

Toll Free : 1800 423 3346
Phone : 1800 423 3342
E-Mail : customer-care@goodhealthtpa.com
Web Access : www.goodhealthtpa.com

 **Good Health Insurance TPA Limited**
 Plot No. 49, Bagmati Road, Bangalore, India
 Hyderabad : 100 001, Bangalore, India



The New India Assurance Co. Ltd.

P SAI VAISHNAVI EKAMBARAM

AGE : 7

EMP ID : 1435

GOOD HEALTH ID : CHINA0510145321

VALID FROM : 03-10-2010

SARJINI EDUCATIONAL SOCIETY



Good Health Insurance TPA Limited

- The cover of the Good Health Insurance Policy is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.

Toll Free ☎ 1800-425-1545

Fax Us ☎ 1800-425-1545

E-Mail ✉ customer.care@ghitpa.com

Web Access ☎ www.goodhealthtpa.com



Good Health Insurance TPA Limited

Plot No. 85, Nagajohn 19th, Bangalore,
Hyderabad - 500 068, Telangana, India.



The New India Assurance Co. Ltd.

K LAKSHMI

AGE : 30

EMP ID : 1403

GOOD HEALTH ID : CHINA0510145319

VALID FROM : 03-10-2010

SARJINI EDUCATIONAL SOCIETY



Good Health Insurance TPA Limited

- The cover of the Good Health Insurance Policy is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
- The cover is subject to the terms and conditions of the policy.
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E-Mail ✉ customer.care@ghitpa.com

Web Access ☎ www.goodhealthtpa.com



Good Health Insurance TPA Limited

Plot No. 85, Nagajohn 19th, Bangalore,
Hyderabad - 500 068, Telangana, India.

- . This issue of this card does not guarantee cashless hospitalization.
- . This card is for identification purpose only.
- . Card has to be presented to the network service provider at the time of admission / availing the service.
- . Pre-authorization from Good Health is must for availing cashless hospitalization.
- . The insurance claim will be processed in a accordance with the policy terms and conditions.
- . For more details please refer the guide book provided / Website.

Talk To Us : 1860 425 3545

Fax Us : 1860 425 4242

E-Mail : customer.care@ghpltpa.com

Web Access : www.goodhealthtpa.com



Good Health Insurance TPA Limited

Suite 403-406A, 4th Floor, Ashoka My Home Chambers, Behind Ashok Bhoopal Chambers.

Sardar Patel Road, Secunderabad - 500 003, Telangana, India.



The New India Assurance Co. Ltd

358

KONDALA RAO PARASA

AGE : 33

EMP ID : 5357

GOOD HEALTH ID : GHNA0502063434

VALID FROM : 06-10-2022

SAROJINI EDUCATIONAL SOCIETY



Good Health Insurance TPA Limited



The New India Assurance Co. Ltd

113

DTATA RAO

AGE : 47

EMP ID : 2185

GOOD HEALTH ID : GHNA0502057404

VALID FROM : 06-10-2022

SAROJINI EDUCATIONAL SOCIETY



Good Health Insurance TPA Limited



STAFF
PRIVILEGE CARD



**YERNI SATTIHI BABU
ADITYA COLLEGE OF ENGINEERING**

Ambulance 108 or 1066

Helpline No:044-28292345 (10 A.M – 5 P.M)

www.apolloshinefoundation.org





**KAMBAMPATI LAKSHMI
ADITYA COLLEGE OF ENGINEERING**

Ambulance 108 or 1066

Telpline No: 044-28292345 (10 A.M – 5 P.M)

www.apolloshinefoundation.org



Sample Non-Teaching staff Employee's State Insurance (ESI) cards for the proof of health insurance:

Documents Uploaded:

none

Signature / LTR of Registered Employee / IP :

G. P. K. K. K.

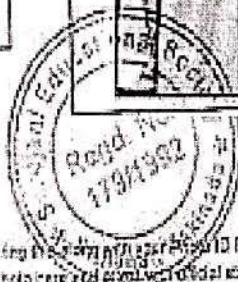
Mobile Number: 5585164402



Original

NOTE:

1. Please keep this printout for future reference and bring it along with your ID for all your Government services and benefits.
2. Employer to please affix employee and his family photo here and send your official stamp across.



SECRETAR
Sarajini Educational
KINADA

Signature / Stamp of ESI Officer / Employer

Documents Uploaded:

None

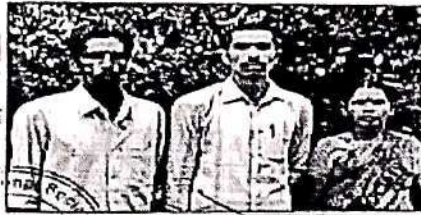
Registered (If Registered Employee) (Y/N)

G. Har. & Quary

Mobile Number: 8685164102

NOTE:

1. Please keep this document for future reference and bring it to the office of the Employer to the nearest Civil Hospital and District Hospital.
2. Employer to provide the employee and his family photo here and also to the nearest hospital.



SECRETARY
SARVODAYA EDUCATIONAL SOCIETY
KAKINADA

Signature / Stamp of ESI Officer / Employer



EMPLOYEES' STATE INSURANCE CORPORATION

e-Polychan Card

Insured Person: Gokulpati Ramakrishna Mehar Phantauran
Insurance No.: 6263116048
Date of Registration: 15/07/2017

In case Aadhaar Number is not entered (It is valid upto date: 14/06/2017 only)

YOUR REGISTRATION DETAILS

Employee Name:	Gokulpati Ramakrishna Mehar Phantauran	Type of Disability:	None
Name of Father/Husband:	Gokulpati Venkata Ramana	Date of Birth:	14/04/1955
Marital Status:	Unmarried	Gender:	Male
Present Address:	Door: 1-71, Ramakrishna Sankar Thiruvalluvar, Kakinada Rural, E.C.D.T. Dist East Godavari, Andhra Pradesh-531005	Permanent Address:	Door: 1-71, Ramakrishna Sankar Thiruvalluvar, Kakinada Rural, E.C.D.T. Dist East Godavari, Andhra Pradesh-531005
Address (Current):	Kakinada-531005	Address (Permanent):	Unchanged
Dependency (IHS for ESI):	Kakinada, AP (ESI) (Dist.)	Dependency (IHS for Family):	Kakinada, AP (ESI) (Dist.)
Current Employer Details			
Employer's Code No.:	550022143175	Employer's Code No.:	None
ESI Unit Code No.:	14296	ESI Unit Code No.:	None
Date of Appointment:	01/07/2017	Date of Appointment:	None
Name of Employer:	SARVODAYA EDUCATIONAL SOCIETY	Name of Employer:	None
Address of Employer:	SRINAGAR, KAKINADA, DIST. EAST GODAVARI, ANDHRA PRADESH-531005	Address of Employer:	None

Family Details:

Name	Relationship with ESI Employee	Current Birth	Whether Residing with Insured Person	State	District	Address	Present Status
Gokulpati Venkata Ramana	Dependent Father	01/04/1955	Yes	Andhra Pradesh	East Godavari	531005143175	Unmarried
Gokulpati Chakrababti	Dependent Mother	01/07/1954	Yes	Andhra Pradesh	East Godavari	531005143175	Unmarried

Domestic Details:

Name of Member	Relationship with ESI	Percentage	Address of Member	Address	Address Status
Gokulpati Chakrababti	Dependent Mother	50%	Door: 1-71, Ramakrishna Sankar Thiruvalluvar, Kakinada Rural, E.C.D.T. Dist East Godavari, Andhra Pradesh-531005	550022143175	Unmarried

Gokulpati Chakrababti

MEDICAL ACCEPTANCE CARD

Full Name BAIPA. PARIMALA JYOTHI	
Father or Husband's Name BAIPA. RAJKUMAR	
Factory Name SAROJINI EDUCATIONAL SOCIETY	
Present Residential address BLOCK NO 7,II FLOOR,NTR APARTMENTS,JAGGAMPETA ROAD,Dist:East Godawari,Andhra Pra	
Ins. No./ Ref. No.	6208115104

EMPLOYEES' STATE INSURANCE CORPORATION		
I apply to be included in the list of Dr.....		
I declare that I am not already in the list of a doctor in this or any other area.		
Date.....	Signature or thumb impression of Insured Person	
To be completed by Doctor:	Doctor's Code No.	
I accept this person for inclusion in my list		
Date:	Signature of the Doctor.	

**EMPLOYEES' STATE INSURANCE CORPORATION****e-Pehchan Card**

Insured Person : **Baipa. Parimala Jyothi**
Insurance No. : **6208115104**
Date of Registration : **15/07/2017**

In case Aadhaar Number is not entered, this is valid upto
date: **13/08/2017** only

YOUR REGISTRATION DETAILS

Employee Name:	Baipa. Parimala Jyothi	Type of Disability :	None
Name of Father / Husband:	BAIPA. RAJKUMAR	Date of Birth :	08/08/1970
Marital Status :	Married	Gender :	Female
Present Address :	BLOCK NO 7,II FLOOR,NTR APARTMENTS,JAGGAMPETA ROAD,Dist:East Godawari,Andhra Pradesh,533447	Permanent Address :	BLOCK NO 7,II FLOOR,NTR APARTMENTS,JAGGAMPETA ROAD,Dist:East Godawari,Andhra Pradesh,533447
Aadhaar Number :	859088545249	Aadhaar Status :	Unverified
Dispensary / IMP for IP :	Samalkot, AP (ESIS Disp.)	Dispensary / IMP for Family:	Samalkot, AP (ESIS Disp.)
Current Employer Details		First Employer Details	
Employer's Code No. :	62000367610001303	Employer's Code No. :	None
Sub Unit's Code No. :	None	Sub Unit's Code No. :	None
Date of Appointment :	01/06/2017	First Insurance No. :	None
Name of Employer :	SAROJINI EDUCATIONAL SOCIETY	Name of Employer :	None
Address of Employer :	SRINAGAR,KAKINADA,Dist:East GodawariAndhra Pradesh533003	Address of Employer :	None

Family Details:

Name	Relationship with the Employee	Date of Birth	Whether Residing with Insured Person	State	District	Aadhaar	Aadhaar Status
BAIPA SHARON ROSE	Dependant unmarried daughter	11/08/2002	Yes	Andhra Pradesh	East Godawari	633656110077	Unverified
BAIPA SHARON LILLY	Dependant unmarried daughter	28/11/2003	Yes	Andhra Pradesh	East Godawari	893350855455	Unverified

Nominee Details:

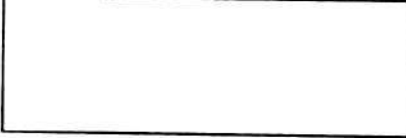
Name of Nominee	Relationship with IP	Percentage	Address of Nominee	Aadhaar	Aadhaar Status
BAIPA. RAJKUMAR	Spouse	100	BLOCK NO 7,II FLOOR,NTR APARTMENTS,JAGGAMPETA ROAD,PEDDAPURAM,EAST GODAVARI DT., AP	631372752541	Unverified

GOLLAPETA, NAGUL,Andhra
PradeshDist:East
Godawari533447

Documents Uploaded:

none

Signature / LTI of Registered Employee / IP :



Mobile Number : 9542905666

Affix Your Family Photograph Here. (Attested and Stamped by Employer / ESIC Official)



NOTE:

1. Please keep this printout for future reference and bring this along with your Photo ID for all your Claim Benefits and Medical Benefits.
2. Employer to please affix employee and his family photo here and attest with official stamp across.

Signature / Stamp of ESIC Officer / Employer

Employees' State Insurance Corporation is a premier organization providing Social Security to workforce in the form of Medical and Cash Benefits in the contingencies of Sickness, Maternity, Disablement or death due to employment injury.

Sl.No	Benefits	Entitlement	Duration	Rate of Benefit
1	Medical Benefit	One should be an insured person	From day one of entering into insurable employment to till date in insurable employment and during the corresponding benefit period.	Reasonable medical care, Super Speciality treatment, comprehensive medical care & clinical investigation as per eligibility
2(a)	Sickness Benefit	78 days in relevant Contribution Period	Up to 91 days in two consecutive Benefit Period	70% of average Daily wages
2(b)	Enhanced Sickness Benefit	78 days in one Contribution Period	7 days/ 14 days for male/female insured person respectively for undergoing sterilization operation	100% of average Daily wages
3	Extended Sickness Benefit	156 days in 4 consecutive Contribution Period	124 to 309 days may be extended to 730 days in case of specified long term diseases	80% of average Daily wages
4(a)	Temporary Disablement Benefit	From day one of entering Insurable employment	As long as temporary disablement lasts	90% of average Daily wages
4(b)	Permanent Disablement Benefit	From day one of entering Insurable employment	For whole life	Depending upon loss of earning capacity of Insured
5	Dependents Benefit	From day one of entering Insurable employment	Paid to the dependents of the Insured Person. Who dies as a result of employment injury, in manner as detailed in Rule 58	90% of average Daily wages. Shareable in fixed proportion.
6	Maternity Benefit	70 days in immediately preceding 1 or 2 consecutive Contribution Periods	26 weeks in case of normal delivery for 1st two surviving child thereafter 12 weeks. 6 weeks in case of miscarriage. 12 weeks for commissioning/adopting mother.	100% of average Daily wages
7	Rajiv Gandhi Shramik Kalyana Yojana	Insurable employment for the last 2 years with 78 days contribution paid/ payable in each Contribution Period, Involuntary Unemployment due to closure of factory, retrenchment or permanent disablement due to non-employment injury >40%	For a maximum period of 24 months. Vocational training of up to 1 year for upgrading skill of Insured Persons receiving unemployment allowance.	1. Unemployment allowance at the rates of i. 50% of last avg. daily wages - 0 to 12 Months. ii. 25% of last avg. daily wages - 13 to 24 Months 2. Medical care for self and family during receipt of unemployment allowance.
8	Funeral Expenses	From day one of entering Insurable employment	For defraying expenses on funeral of an Insured Person	Actual expenses subject to a maximum of Rs. 10000/-
9	Confinement expenses	No condition other than insurable employment.	Up to two confinements	Rs. 5000/- per case of confinement to an Insured Women or an Insured person in respect of his wife in case facilities for confinement are not available in ESI institutions.
10	Medical Care to retired Insured Persons	Superannuated/permanently retired/retired under VRS /Pre-mature retirement/ permanently retired due to employment injury after being in insurable employment for 5 years/spouses of such deceased Insured Persons/spouses receiving Dependent Benefit.	On yearly basis.	Medical facility within ESIC on payment of Rs. 120/- for self

• For detailed information on benefits you are requested to visit website www.esic.nic.in or call toll free number 1800112526

**EMPLOYEES' STATE INSURANCE CORPORATION****e-Pehchan Card**

Insured Person : **Mattaparti Annavaram**
Insurance No. : **6208115974**
Date of Registration : **16/07/2017**

In case Aadhaar Number is not entered, this is valid upto
date: **14/08/2017** only

YOUR REGISTRATION DETAILS

Employee Name:	Mattaparti Annavaram	Type of Disability :	None
Name of Father / Husband:	MATTAPARTI GOVINDU	Date of Birth :	16/06/1989
Marital Status :	Married	Gender :	Male
Present Address :	HOUSE NO. 3-395 HOSTEL ROAD,RANGAMPETA MANDALAM,RA,Dist:East Godawari,Andhra Pradesh,533291	Permanent Address :	HOUSE NO. 3-395 HOSTEL ROAD,RANGAMPETA MANDALAM,RA,Dist:East Godawari,Andhra Pradesh,533291
Aadhaar Number :	599005720408	Aadhaar Status :	Unverified
Dispensary / IMP for IP :	Seethampeta, AP (ESIS Disp.)	Dispensary / IMP for Family:	Seethampeta, AP (ESIS Disp.)
Current Employer Details		First Employer Details	
Employer's Code No. :	62000367610001303	Employer's Code No. :	None
Sub Unit's Code No. :	None	Sub Unit's Code No. :	None
Date of Appointment :	01/06/2017	First Insurance No. :	None
Name of Employer :	SAROJINI EDUCATIONAL SOCIETY	Name of Employer :	None
Address of Employer :	SRINAGAR,KAKINADA,Dist:East GodawariAndhra Pradesh533003	Address of Employer :	None

Family Details:

Name	Relationship with the Employee	Date of Birth	Whether Residing with Insured Person	State	District	Aadhaar	Aadhaar Status
MATTAPARTI SURYAVATHI	Dependant mother	12/08/1971	Yes	Andhra Pradesh	East Godawari	963321707126	Unverified
MATTAPARTI ESWARI	Spouse	01/01/2000	Yes	Andhra Pradesh	East Godawari	772425420527	Unverified

Nominee Details:

Name of Nominee	Relationship with IP	Percentage	Address of Nominee	Aadhaar	Aadhaar Status
MATTAPARTI ESWARI	Spouse	100	HOUSE NO. 3-395 HOSTEL ROAD,RANGAMPETA MANDALAM,RANGAMPETA, EAST GODAVARI	772425420527	Unverified

ANDHRAPRADESH-533291,And
hra PradeshDist:East
Godawari533291

MEDICAL ACCEPTANCE CARD

Full Name MATTAPARTI ANNAVARAM	
Father or Husband's Name MATTAPARTI GOVINDU	
Factory Name SAROJINI EDUCATIONAL SOCIETY	
Present Residential address HOUSE NO. 3-395 HOSTEL ROAD,RANGAMPETA MANDALAM,RA,Dist:East Godawari,Andhra Pr	
Ins. No./ Ref. No.	6208115974

EMPLOYEES' STATE INSURANCE CORPORATION		
I apply to be included in the list of Dr.....		
I declare that I am not already in the list of a doctor in this or any other area.		
Date.....	Signature or thumb impression of Insured Person	
To be completed by Doctor:	Doctor's Code No.	
I accept this person for inclusion in my list		
Date:	Signature of the Doctor.	

**EMPLOYEES' STATE INSURANCE CORPORATION****e-Pehchan Card**

Insured Person : **Adireddy Ram Prasad**
Insurance No. : **6208116348**
Date of Registration : **17/07/2017**

In case Aadhaar Number is not entered, this is valid upto
date: **15/08/2017** only

YOUR REGISTRATION DETAILS

Employee Name:	Adireddy Ram Prasad	Type of Disability :	None
Name of Father / Husband:	ADITEDDY VENKATA RAMANA	Date of Birth :	14/05/1994
Marital Status :	Unmarried	Gender :	Male
Present Address :	S/O. A. Venkataramana House No: 10/1/50 Kotthapeta, Dist: East Godawari, Andhra Pradesh, 533437	Permanent Address :	S/O. A. Venkataramana House No: 10/1/50 Kotthapeta, Dist: East Godawari, Andhra Pradesh, 533437
Aadhaar Number :	264466363003	Aadhaar Status :	Unverified
Dispensary / IMP for IP :	Samalkot, AP (ESIS Disp.)	Dispensary / IMP for Family:	Samalkot, AP (ESIS Disp.)
Current Employer Details		First Employer Details	
Employer's Code No. :	62000367610001303	Employer's Code No. :	None
Sub Unit's Code No. :	None	Sub Unit's Code No. :	None
Date of Appointment :	01/06/2017	First Insurance No. :	None
Name of Employer :	SAROJINI EDUCATIONAL SOCIETY	Name of Employer :	None
Address of Employer :	SRINAGAR, KAKINADA, Dist: East Godawari Andhra Pradesh 533003	Address of Employer :	None

Family Details:

Name	Relationship with the Employee	Date of Birth	Whether Residing with Insured Person	State	District	Aadhaar	Aadhaar Status
ADIREDDY BHAVANI	Dependant mother	01/04/1979	Yes	Andhra Pradesh	East Godawari	549790078513	Unverified
ADIREDDY VENKATA RAMANA	Dependant father	01/07/1979	Yes	Andhra Pradesh	East Godawari	743060954231	Unverified

Nominee Details:

Name of Nominee	Relationship with IP	Percentage	Address of Nominee	Aadhaar	Aadhaar Status
ADITEDDY VENKATA RAMANA	Dependant father	100	S/O. A. Venkataramana House No: 10/1/50 Kotthapeta, Peddapuram Mandalam Peddapuram, E.G.DT, AP, Pin -, Andhra Pradesh Dist: East Godawari 533437	743060954231	Unverified

MEDICAL ACCEPTANCE CARD

Full Name ADIREDDY RAM PRASAD	
Father or Husband's Name ADITEDDY VENKATA RAMANA	
Factory Name SAROJINI EDUCATIONAL SOCIETY	
Present Residential address	
S/O. A. Venkataramana House No: 10/1/50 Kotthapeta, Dist: East Godawari, Andhra Pradesh, 533437	
Ins. No./ Ref. No.	6208116348

EMPLOYEES' STATE INSURANCE CORPORATION		
I apply to be included in the list of Dr.....		
I declare that I am not already in the list of a doctor in this or any other area.		
Date.....	Signature or thumb impression of Insured Person	
To be completed by Doctor:	Doctor's Code No.	
I accept this person for inclusion in my list		
Date:	Signature of the Doctor.	

Sample proof of CL form

a) CL form for teaching staff:

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 437.

CASUAL LEAVE FORM

Name of the Staff Member : G. Veerapandu Emp. ID. 627
Designation : Assoc. Prof. Dept. ECE
Date(s) applied for : 23/11/21 to 03/12/21
Reason For Leave : Personal
Contact Phone No. : 9491191574

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
			Completed class work	

Signature of the Staff Member : G. Veerapandu
Recommendations of HOD : G. Veerapandu
(Recommended / Not Recommended)

For Office Use Only :	
No. of Leaves in Credit :	<u>7</u>
No. of Leaves Availed :	<u>10</u>
Balance of Leaves :	<u>0</u>

PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

CASUAL LEAVE FORM (HOD COPY)

Name of the Staff Member : G. Veerapandu Department : ECE
Date (s) applied for : 23/11/21 to 03/12/21

Class	Date	Hour	Name of the Staff member	Signature
			Completed class work	

G. Veerapandu
Signature of the Staff Member

PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Bangalore on 27.11.2016 and 11.10.2017
Recognized by UGC, New Delhi on 27.11.2016 and 12.05.2017
Aditya Nagar, Aditya Road, Saranipalem - 533 532

CASUAL LEAVE FORM

Name of the Staff Member : D.V.S.S.S.V. Prasad
Designation : Asst. Prof. Dept. : M.E.
Date(s) applied for : 31.03.22, 01.04.22 [Thursday, Friday]
Reason For Leave : Not Holiday
Contact Phone No. : 9442608121

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
4-2ME Sec-B	31.03.22	1-1.50	M. Surat Chandra Prasad	<i>[Signature]</i>
4-2ME(B)	31.03.22	2.40-3.30	Dr. B.M.R. Bharathi	<i>[Signature]</i>
4-2ME(B)	01.04.22	11.10-12 Noon	M. Surat Chandra Prasad	<i>[Signature]</i>

Signature of the Staff Member : *[Signature]*

Recommendations of HOD : *[Signature]*
(Recommended / Not Recommended)

For Office Use Only :	
No. of Leaves In Credit :	<u>5</u>
No. of Leaves Availed :	<u>2</u>
Balance of Leaves :	<u>3</u>

[Signature]
PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

CASUAL LEAVE FORM (HOD COPY)

Name of the Staff Member : D.V.S.S.S.V. Prasad Department : M.E.
Date (s) applied for : 31.03.22, 01.04.22 [Thursday, Friday]

Class	Date	Hour	Name of the Staff member	Signature
4-2ME(B)	31.03.22	1-1.50	M. Surat Chandra Prasad	<i>[Signature]</i>
4-2ME(B)	31.03.22	2.40-3.30	Dr. B.M.R. Bharathi	<i>[Signature]</i>
4-2ME(B)	01.04.22	11.10-12 Noon	M. Surat Chandra Prasad	<i>[Signature]</i>

[Signature]
Signature of the Staff Member

[Signature]
PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 437.

CASUAL LEAVE FORM

Name of the Staff Member : K. chandra Sekhar Emp ID: 2302
Designation : Asst. professor Dept. ECE
Date(s) applied for : 26/11/2021, 30/11/2021
Reason For Leave : Personal Work
Contact Phone No. : 9866095301

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
classwork		Adjusted		

Signature of the Staff Member : K. Sekhar
Recommendations of HOD : G. S. S. S.
(Recommended / Not Recommended)

For Office Use Only :	
No. of Leaves in Credit :	8
No. of Leaves Availed :	5
Balance of Leaves :	3

U
PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

CASUAL LEAVE FORM (HOD COPY)

Name of the Staff Member : K. chandra Sekhar Department : ECE
Date (s) applied for : 26/11/2021, 30/11/2021

Class	Date	Hour	Name of the Staff member	Signature
classwork		Adjusted		

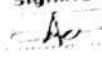
K. Sekhar
Signature of the Staff Member

PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

CASUAL LEAVE FORM

Name of the Staff Member: A. Krishna Veni
 Department: Health
 Date(s) applied for: 13/04/2022
 Reason for leave: Health problem
 Class Work Adjustment: 2:00 PM to 6:00 PM

Class	Date	Hour	Name of the Staff member	Signature
13/04/22	13/04/22	6:00 PM	A. Krishna Veni	

Signature of the Staff Member : M. Chalapati Rao

Recommendations of HOD : M. J. V.
(Recommended / Not Recommended)

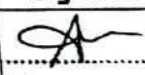
For Office Use Only :	
No. of Leaves in Credit :	2
No. of Leaves Availed :	1
Balance of Leaves :	1

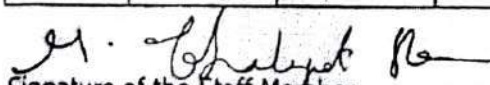

PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

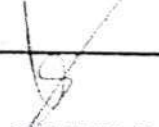
CASUAL LEAVE FORM (HOD COPY)

Name of the Staff Member : CHALAPATI RAO M Department : H&BS

Date(s) applied for : 13/04/2022

Class	Date	Hour	Name of the Staff member	Signature
13/04/22	13/04/22	6:00 PM	A. Krishna Veni	


 Signature of the Staff Member


PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

Approved by the AICTE, Government of India, New Delhi, India, vide letter dated 12/11/2010.
 Approved by the Government of Karnataka, vide letter dated 12/11/2010.
 Aditya Nagar, Aditya Nagar, Bangalore, Karnataka, India, 560012.

CASUAL LEAVE FORM

Name of the Staff Member : N. N. N. N.
 Designation : Asst. Prof.
 Date Applied for : 11/04/22
 Reason for Leave : Personal
 Contact Phone No. : 9876543210

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
IV-II	11/4/22	1 st	N. N. N. N.	N. N.

Signature of the Staff Member : N. N. N. N.

Recommendations of HOD : Yes
 (Recommended / Not Recommended)

For Office Use Only :	
No. of Leaves In Credit :	5
No. of Leaves Availed :	1
Balance of Leaves :	2

PRINCIPAL
 ADITYA COLLEGE OF ENGINEERING

CASUAL LEAVE FORM (HOD COPY)

Name of the Staff Member : N. N. N. N.

Department : CE

Date (s) applied for : 11-04-2022

Class	Date	Hour	Name of the Staff member	Signature
IV-II	11/4/22	1 st	N. N. N. N.	N. N.

N. N. N. N.
 Signature of the Staff Member

PRINCIPAL

b) CL form of non-teaching staff:

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada
Recognized by UGC under Section 2(f) of UGC Act, 1956
Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist., Ph: 99631 76562

LEAVE APPLICATION

For Office Use Only

Employee ID : 172

Date: 27-11-2021

Name of the Staff : B.S.R. Muthu
Designation : Asst. Clerk
Date(s) of Leave : 29-11-2021
Purpose of Leave : Personal
Phone No. : 90109 81516

For Office Use Only

No. of Leaves in Credit	8
No. of Leaves Availed	1
Balance of Leaves	7

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist., Ph: 99631 76562

For Office Use Only

LEAVE APPLICATION

Employee ID : 2208

Date: 8/01/2022

Name of the Staff : B. Madhava Chandra
Designation : Tr. M.T.
Date(s) of Leave : 08/01/2022 (Second half)
Purpose of Leave : Personal work
Phone No. : 8008834994

For Office Use Only

No. of Leaves in Credit	4
No. of Leaves Availed	0.5
Balance of Leaves	3.5

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTU & Accredited by NAAC
Recognized by UGC under section 2(F) of UGC Act 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist. Ph: 99631 76662

LEAVE APPLICATION

Employee ID: 540

Date: 11/4/2019

Name of the Staff: S.V.V. Subramanyam

Designation: Superintendent

Date(s) of Leave: 5/4/2019 One Day

Purpose of Leave: Personal

Phone No.: 9866606483

For Office Use Only

No. of Leaves in Credit	3
No. of Leaves Availed	1
Balance of Leaves	2

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

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Recognized by UGC under Section 2(F) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist. Ph: 99631 76662

LEAVE APPLICATION

Employee ID: 647

Date: 11/4/19

Name of the Staff: T. Swathi

Designation: Receptionist

Date(s) of Leave: 11/4/2019 - 24

Purpose of Leave: Personal

Phone No.: 9848197340

For Office Use Only

No. of Leaves in Credit	4
No. of Leaves Availed	1
Balance of Leaves	3

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTU & Recognized by UGC
Recognized by UGC under Section 2(F) of UGC Act, 1956
Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist. Ph: 99831 09607

LEAVE APPLICATION

Employee ID : 540

Date: 12/11/2019

Name of the Staff : S.V.N. Sathyanarayana

Designation : Superintendent

Date(s) of Leave : 5-4-2019 One Day

Purpose of Leave : Personal

Phone No. : 9866606483

For Office Use Only

No. of Leaves in Credit	3
No. of Leaves Availed	1
Balance of Leaves	2

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK, Kakinada
Recognized by UGC under Section 2(F) of UGC Act, 1956
Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist. Ph: 99831 76662

LEAVE APPLICATION

Employee ID : 647

Date: 11/11/19

Name of the Staff : J. Swathi

Designation : Receptionist

Date(s) of Leave : 11/11/2019 - Sat

Purpose of Leave : Personal

Phone No. : 9848197340

For Office Use Only

No. of Leaves in Credit	4
No. of Leaves Availed	1
Balance of Leaves	3

Signature of A.O.

Signature of Principal

Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, ADB Road, Surampalem - 533 437

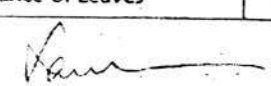
LEAVE APPLICATION

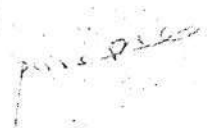
Employee ID 3888

Date: 25-04-2022

Name of the Staff : Ch. Solomon Raju
Designation : Jr. Assistant
Date(s) of Leave : 25-04-2022 (SH)
Purpose of Leave : Personal work
Phone No. : 7075400854

For Office Use Only	
No. of Leaves in Credit	<u>5</u>
No. of Leaves Availed	<u>0.5</u>
Balance of Leaves	<u>4.5</u>


Signature of A.O.


Signature of Principal


Signature of the Employee

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
Aditya Nagar, ADB Road, Surampalem - 533 437

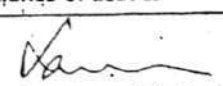
LEAVE APPLICATION

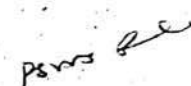
Employee ID 2002

Date: 9-4-22

Name of the Staff : P. Srinivasa Rao
Designation : Jr. Assistant
Date(s) of Leave : 11-4-22
Purpose of Leave : Personal
Phone No. : 9393065614

For Office Use Only	
No. of Leaves in Credit	<u>3</u>
No. of Leaves Availed	<u>1</u>
Balance of Leaves	<u>2</u>


Signature of A.O.


Signature of Principal


Signature of the Employee

Sample proof of OD form for teaching staff:

ADITYA COLLEGE OF ENGINEERING

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(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 437.

O.D. FORM

Name of the Staff Member : M. Prem Kumar Reddy Emp. ID : 2071
Designation : Asst Professor Dept. : Mechanical
Date(s) applied for : 11/11/2021 (AM) / 16/11/2021 (AM)
Reason for O.D. : Spot Valuation at JNTUK
Contact Phone No on O.D. : 9000524255
Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature

Signature of the Staff Member : [Signature]

Recommendations of HOD : [Signature]

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ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member : M. Prem Kumar Reddy Department : Mech
Date (s) applied for : 11/11/2021

Class	Date	Hour	Name of the Staff member	Signature

Signature of the Staff Member : [Signature]

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ADITYA COLLEGE OF ENGINEERING

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(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 437.

[Signature]

O.D. FORM

Name of the Staff Member : T. VEERRAJU Emp. ID. 1738

Designation : Assistant Professor Dept. : CSE

Date(s) applied for : 30-10-2021 (Saturday)

Reason for O.D. : Spent vacation at JNTUK, Kakinada

Contact Phone No on O.D. : 773184771A

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
B.E. CSE "A"	30-10-21	2nd hour	B. Annapurna	[Signature]

Signature of the Staff Member :

Recommendations of HOD

[Signature]

[Signature]

PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member : T. VEERRAJU

Department : CSE

Date (s) applied for : 30-10-2021 (Saturday)

Class	Date	Hour	Name of the Staff member	Signature
B.E. CSE "A"	30-10-21	2nd hour	B. Annapurna	[Signature]

Signature of the Staff Member

PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

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(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 437.

O.D. FORM

Name of the Staff Member : A. NEERAJA Emp. ID 21171
Designation : Professor Dept. : H.R.B.
Date(s) applied for : 25-11-2019 to 30-11-2019 (6 days)
Reason for O.D. : observer for JNTU Kakinada
Contact Phone No on O.D. : 9805138959
Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
ICSE-B	25-11-19	10:15	M. Prem Kumar	
ICSE-B	26-11-19	3:00	V. Anantha Lakshmi	
ICSE-B	27-11-19	11:00	V. Anantha Lakshmi	
ICSE-B	28-11-19	10:15	Prem Kumar	
ICSE-B	29-11-19	1:30 3:00	V. Anantha Lakshmi	
ICSE-B	30-11-19	12:45	M. Prem Kumar	

Signature of the Staff Member : A. Neeraja

Recommendations of HOD : M. J. Van

21-11-19

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ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member : A. NEERAJA Department : H.R.B.
Date (s) applied for : 25-11-2019 to 30-11-2019 (6 days)

Class	Date	Hour	Name of the Staff member	Signature
ICSE-B	25-11-19	10:15	M. Prem Kumar	
ICSE-B	26-11-19	3:00	V. Anantha Lakshmi	
ICSE-B	27-11-19	11:00	V. Anantha Lakshmi	
ICSE-B	28-11-19	10:15	Prem Kumar	
ICSE-B	29-11-19	1:30 3:00	V. Anantha Lakshmi	
ICSE-B	30-11-19	12:45	Prem Kumar	

A. Neeraja
Signature of the Staff Member

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ADITYA COLLEGE OF ENGINEERING

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(Recognized by UGC under section 2(F) of UGC Act 1956)
Aditya Nagar, Akesa Road, Surampalem - 531 432

O.D. FORM

Name of the Staff Member : S. Swetha Padma Emp. ID : 67907
Designation : Asst. Prof Dept : Mechanical
Date(s) applied for : 22/4/22 (Second half day) & 23/4/22 (Second half day)
Reason for O.D. : Spot valuation at JNTUK
Contact Phone No on O.D. : 9949485859
Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
<u>Ti B.Tech</u> <u>23/4/22</u>	<u>23/4/22</u>	<u>6th hour</u>	<u>Dr. M. Anji Babu</u>	<u>[Signature]</u>

Signature of the Staff Member : [Signature]

Recommendations of HOD : [Signature]

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ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member : S. Swetha Padma Department : Mech
Date (s) applied for : 22/4/22 (A.N) & 23/4/22 (A.N)

Class	Date	Hour	Name of the Staff member	Signature
<u>Ti B.Tech</u>	<u>23/4/22</u>	<u>6th hour</u>	<u>Dr. M. Anji Babu</u>	<u>[Signature]</u>

Signature of the Staff Member : [Signature]

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ADITYA COLLEGE OF ENGINEERING

Established in 1983, ADITYA COLLEGE OF ENGINEERING is a premier institution for higher education in the field of Engineering and Technology. The college is located in Aditya Nagar, Chennai, Tamil Nadu.

O.D. FORM

Name of the Staff Member: Dr. V. S. S. S. S.
 Designation: Associate Professor
 Date(s) applied for: 22/4/22 (Second half day) & 23/4/22 (First half day)
 Reason for O.D. Spcl. Valuation: 30 hrs
 Contact Phone No. on O.D.: 9603 7837 73
 Class Work Adjustment:

Class	Date	Hour	Name of the Staff member
II CSE	22/4/22	6th	N. Praveen
III CIVIL	22/4/22	3rd	Dr. V. S. S. S. S.
III CIVIL	23/4/22	4th	R. Raja Chandra

Signature of the Staff Member: [Signature]

Recommendations of HOD: [Signature]

PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member:

Department:

Date (s) applied for:

Class	Date	Hour	Name of the Staff member	Signature
II CSE	22/4/22	6th	N. Praveen	[Signature]
III CIVIL	22/4/22	3rd	Dr. V. S. S. S. S.	[Signature]
III CIVIL	23/4/22	4th	R. Raja Chandra	[Signature]

Signature of the Staff Member: [Signature]

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ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
(Recognized by UGC under section 2(f) of UGC Act 1956)
Aditya Nagar, ADB Road, Surampalem - 533 432

O.D. FORM

Name of the Staff Member : Dr. G. Ramakrishna Emp. ID. 190

Designation : PROFESSOR Dept. : ECE

Date(s) applied for : 26/03/22

Reason for O.D. : Resubmission of project report

Contact Phone No on O.D. : 9701297007

Class Work Adjustment :

Class	Date	Hour	Name of the Staff member	Signature
ECE-2	26/03/22	10:20 P 11:10	M. Venkateswulu	
ECE-0	26/03/22	2:00 P 3:10	T. Phani male	

Signature of the Staff Member : 

Recommendations of HOD : 

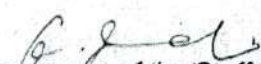
PRINCIPAL
ADITYA COLLEGE OF ENGINEERING

O.D. FORM (HOD COPY)

Name of the Staff Member : Dr. G. Ramakrishna Department : ECE

Date (s) applied for : 26/03/22

Class	Date	Hour	Name of the Staff member	Signature
ECE-2	26/03/22	10:20 P 11:10	M. Venkateswulu	
ECE-0	26/03/22	2:00 P 3:10	T. Phani male	


Signature of the Staff Member


PRINCIPAL

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
Aditya Nagar, ADB Road, Surampalem - 533 437

OD APPLICATION

Employee ID : 3239

Date: 29-04-22

Name : N. Sankar Reddy

Designation : P.D

Dates(s) of OD : 09.04.22 (Second half)

Purpose of OD : Hostel day programme (Faxwell hall)

Work Assigned by :

12:00 AM After
in Security Gate

Phone No. : 9063311800



Signature of A.O.



Signature of Principal

N. Sankar Reddy
Signature of Employee

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to JNTUK, Kakinada)
Aditya Nagar, ADB Road, Surampalem - 533 437

OD APPLICATION

Employee ID : 3047

Date: 01-04-22

Name : Sade Srinu

Designation : Jr Asst

Dates(s) of OD : 31-03-2022 (SH)

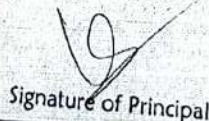
Purpose of OD : JNTUK D.AM office Petition, Submity

Work Assigned by : A.O. Sir

Phone No. : 9490139179



Signature of A.O.



Signature of Principal

S. Srinu
Signature of Employee

Sample proof of Maternity leave form:

Surampalem,
11th Feb, 2022

To

The Principal,
Aditya College of Engineering,
Surampalem

Sub: Request to grant long leave for maternity
Respected Sir,

Sir,
I (T. Krishna Mohana, EMP ID: 4340) am working
as Asst. Professor in the department of EEE
would like to request you to grant me long
leave from 3rd March, 2022 for maternity. I will
rejoin after my delivery.

This is for your kind approval.

Thanking You

Yours Sincerely,

Mohana

(T. KRISHNA MOHANA
EMP ID: 4340)

Forwarded
to Principal Sir

Recommended for
long leave.

G. S. S. S.

12/02/22

Sir

A. P. P. P.

12/02/22

Surampalem,
Dt: 30-6-2021.

To
The Principal,
Aditya College of Engineering,
Surampalem.

Sub: Request for Work from home & Maternity leave.
Respected Sir,

Respected Sir,

I K. Vijayakumari, faculty of ECE department in our organisation request you to grant me permission to deliver online classes & work from home till 25-07-2021 due to my pregnancy issue as I have problem in taking journey. Also I request you to grant me the maternity leave from 26th July, 2021 to October 31st, 2021 [31-10-2021]. Kindly consider my request and grant me permission

Forwarded to Principal Sir
Her request may be considered.
G. J. Reddy
30/6/21.

Thanking You Sir,

Yours faithfully,

K. Vijaya Kumari,
Emp ID: 4489,
ECE: Asst. professor.

Permitted
H. J. Reddy

Sample proof form of Encouraging faculty members to pursue Higher Studies:

Sivampalem,
24.6.22

To
The principal,
Aditya College of Engg.,
Sivampalem.

Sub: Request for Long leave to attend ph.D
course work.

Respected Sir,

I Chandra Sekhar Kotikalapudi with Emp
Id. 2702 working as Assistant professor in the EEE
department. I got ph.D (part time - on campus) admission
in NIT Trichy. In this scheme I need to attend
course work for a period of six months which is
going to start from the 1st week of August 20,
I request you to give Long leave upto December
to attend course work.

Thanking you sir,

yours faithfully,

K. Chandra Sekhar

Emp Id: 2702

Forwarded
& Recommended
27/07/22

AG



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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

ACADEMIC YEAR: 2021-2022

S.No	Academic Year	Name	Department	Conf/Journal	Name of the Conf/Journal	Amount
1	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Biomass Conversion and Biorefinery, Mar, 2021, IF-2.6	17,333
2	2021-22	B.Jyothi	H&BS	Int Conf (Reg Fee)	ICS2021, IEL, Chadigarh, 22, May 2021	1,350
3	2021-22	Dr.G.Ramakrishna	ECE	Int Journal (IF)	Wireless Personal Communications, June 2021, IF-1.671	18,600
4	2021-22	Dr.M.Anjibabu	MECH	Int Journal (IF)	Advances in Materials Science and Engineering, June 2021, IF-1.726	15,000
5	2021-22	B.Jyothi	H&BS	Int Conf (Reg Fee)	ICEAT-2021, Hyderabad, 16-17, July 2021	2,200
6	2021-22	Dr.G.Jaffino	ECE	Int Conf (Hon)	ICBSII-2020, Chennai, 27-28, Feb 2020	7,500
7	2021-22	Dr.G.Jaffino	ECE	Int Conf (Hon)	IEEE ICAECT-2021, SSTC, Bhilai, 19-20, Feb 2021	7,500
8	2021-22	Dr.Marxim Rahula Bharathi B	ME	Int Conf (Reg Fee)	ICSST-2021, Coimbatore, 29-30, July 2021	3,000
9	2021-22	Dr.M.Anjibabu	ME	Int Journal (IF)	Advances in Materials Science and Engineering, Sep 2021, IF-1.72	15,000
10	2021-22	Dr.M.Anjibabu	ME	Int Journal (IF)	International Journal of Polymer Science, Sep 2021, IF-2.64	20,000
11	2021-22	Dr.Y.K.S.Subbarao	ME	Int Journal (IF)	Environmental Science and Pollution Research, Sep 2021, IF-4.22	20,000
12	2021-22	Dr.Marxim Rahula Bharathi B	ME	Int Conf (Reg Fee)	ICIIMLME-2021, Kumbakonam, 3-4, Aug 2021	9,000
13	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Biomass Conversion and Biorefinery, Apr 2021, IF-2.6	18,700
14	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Sustainable Chemistry & Pharmacy, Aug 2021, IF- 4.5	20,000
15	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Biomass Conversion and Biorefinery, July 2021, IF-2.6	17,300
16	2021-22	Dr.G.Jaffino	ECE	Int Journal (IF)	Data Technologies and Applications, Sep 2021, IF-1.66	15,000
17	2021-22	Dr.V.Swamy Nadh	CE	Int Journal (IF)	Advances in Materials Science&Engineering, July 2021, IF1.72	15,000
18	2021-22	Dr.V.Swamy Nadh	CE	Int Journal (IF)	Journal of Nano Materials, Oct 2021, IF-2.98	20,000
19	2021-22	Dr.R.Raman	ECE	Int Conf (Reg Fee)	ICECCT-2021, Velalar College of Engineering, Erode, 15-17, Sep 2021	8,000
20	2021-22	Dr.G.Jaffino	ECE	Int Conf (Reg Fee)	ICECCT-2021, Velalar College of Engineering, Erode, 15-17, Sep 2021	8,000
21	2021-22	T.Srinu	ME	Int Conf (Reg Fee)	ICAAMM-2021, M.L.R.Group of Institutions, HYD, 27-28, Aug 2021	9,000
22	2021-22	T.Srinu	ME	Int Conf (Reg Fee)	ICAAMM-2021, M.L.R.Group of Institutions, HYD, 27-28, Aug 2021	9,000
23	2021-22	T.Srinu	ME	Int Conf (Reg Fee)	ICAAMM-2021, M.L.R.Group of Institutions, HYD, 27-28, Aug 2021	8,000
24	2021-22	Dr. B. Annapurna	CSE	Book Chapter	Emerging and Contemporary issues and Challenges of Education and Society	1,100

S.No	Academic Year	Name	Department	Conf/Journal	Name of the Conf/Journal	Amount
25	2021-22	Dr.M.Anjibabu	ME	Int. Journal (IF)	Advances in Materials Science and Engineering, Nov 2021, IF-1.726	15,000
26	2021-22	Dr.Jaffino	ECE	Int Conf (Hon)	IC2SV 2019, NIT, Warangal, 23-24, Oct 2019	7,500
27	2021-22	T.Satya Kumari	CSE	Int Conf (Reg Fee)	IC-MISP-2021, NIT, Arunachal Pradesh, 23-25, Sep 2021	4,500
28	2021-22	N.Praveen	CSE	Int Conf (Reg Fee)	IC-MISP-2021, NIT, Arunachal Pradesh, 23-25, Sep 2021	4,500
29	2021-22	Dr.B.Annapurna	CSE	Int Conf (Reg Fee)	ICACET 2021, ACET, Surampalem, 22-23, Oct 2021	7,500
30	2021-22	V.Kiran	ECE	Int Conf (Reg Fee)	ICACET 2021, ACET, Surampalem, 22-23, Oct 2021	7,500
31	2021-22	T.Srinu	ME	Int Conf (Reg Fee)	ICAAMM 2021, MLRIT, Hyd, 27-28, Aug 2021	9,000
32	2021-22	Dr.M.Anjibabu	ME	Int Journal (IF)	Journal of Nano Materials, Dec 2021, IF-2.986	20,000
33	2021-22	Dr.M.Anjibabu	ME	Int Journal (IF)	Journal of Nano Materials, Dec 2021, IF-2.986	20,000
34	2021-22	G.Meenakshi Sundaram	ECE	Int Journal (IF)	Journal of Nuclear Energy Science and Power Generation Technology, Vol.10, No.9, Dec 2021, IF-0.53	15,000
35	2021-22	Dr.V.Swamy Nadh	CE	Int Conf (Hon)	Materials Today: Proceedings, Vol.47, Dec 2021	7,500
36	2021-22	Sangita De	CE	Int Conf (Hon)	Journal of Physics:Conference Series, 2021	7,500
37	2021-22	Dr.B.Annapurna	CSE	Int Conf (Reg Fee)	ICEEA 2021, NIT, Silchar, 17-19, Dec 2021	9,000
38	2021-22	B.Raghava Maheedhar	CE	Int Conf (Reg Fee)	IC-SCTACE-2021, Vishnu College,Bhimavaram, 14-16, Oct 2021	2,200
39	2021-22	Dr.G.Jaffino	ECE	Int Journal (IF)	Digital Signal Processing, Vol.122, Jan 2022, IF-3.387	20,000
40	2021-22	Dr.M.Anjibabu	MECH	Int Journal (IF)	Journal of Nanomaterials, Jan 2022, IF-2.980	20,000
41	2021-22	Dr.M.Ravindra	EEE	Int Journal (IF)	Journal of Electrical Engineering and Technology, Jan 2022, IF-1.069	12,000
42	2021-22	Dr.G.Jaffino	ECE	Int Conf (Reg Fee)	FABS-2021, BMS College,Bengaluru, 21-22, Dec 2021	5,500
43	2021-22	Dr.M.Ravindra	EEE	Int Conf (Reg Fee)	ICCDN-2021,Sikkim Manipal University, 15-16, Dec 2021	5,000
44	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Industrial Crops and Products, Vol.178, Feb 2022, IF-5.645	25,000
45	2021-22	Dr.Inamul Hussain	ECE	Int Journal (IF)	Journal of Energy Storage, Vol.44, Feb 2022, IF-6.583	25,000
46	2021-22	Dr.G.Jaffino	ECE	Int Conf (Hon)	ICECCT 2021, IEEE Scopus Index	7,500
47	2021-22	Dr.G.Jaffino	ECE	Int Conf (Hon)	ICECCT 2021, IEEE Scopus Index	7,500
48	2021-22	Dr.B.Annapurna	CSE	Int Journal (WOS)	Turkish Journal of Physiotherapy and Rehabilitation, Vol.32, No.3, June 2021	5,000
49	2021-22	Dr.B.Annapurna	CSE	Int Journal (WOS)	Turkish Journal of Physiotherapy and Rehabilitation, Vol.32, No.3, June 2021	5,000
50	2021-22	V.Tamiliselvan	CE	Int Conf (Reg Fee)	ScTACE-2021, Vishnu College,Bhimavaram, 14-16, Oct 2021	2,200
51	2021-22	K.Summa	ECE	Patent	Method to Observe Fast Data Transmission Light Rays, No- 202241008278	10,000
52	2021-22	Dr.A.S.S.Veerendra Babu	EEE	Int Journal (WOS)	Energy Storage, Feb 2022	5,000

S.No	Academic Year	Name	Department	Conf/Journal	Name of the Conf/Journal	Amount
53	2021-22	Kalesh Busa	ECE	Int Conf (Reg Fee)	ICAESPC-2021, KJIT University, 26-28, Nov 2021	4,000
54	2021-22	Dr.G.S.N.Murthy	CSE	Text Book	Machine Learning: Principles and Applications, Princeton Press-Publishing Company-USA	10,000
55	2021-22	Dr.G.Jaffino	ECE	Int Conf (Hon)	FABS-2021, 21-22 Dec 2021, Bengaluru	7,500
56	2021-22	Dr.G.Jaffino	ECE	Int Conf (Reg Fee)	ICACCS-2022, Sri Eshwar College, Coimbatore, 25-26, Mar 2022	7,000
57	2021-22	Dr.V.Swamy Nadh	CE	Int Journal (IF)	Adsorption Science and Technology, May 2022, IF-4.23	20,000
58	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Sustainable Chemistry and Pharmacy, Vol.26, May 2022, IF-4.57	20,000
59	2021-22	Dr.N.Bhanu Teja	ME	Int Journal (IF)	Environmental Progress and Sustainable Energy, May 2022, IF-2.43	20,000
60	2021-22	Dr.U.S.B.K.Mahalaxmi	ECE	Int Journal (IF)	Journal of Food Quality, May 2022, IF-2.45	20,000
61	2021-22	Dr.U.S.B.K.Mahalaxmi	ECE	Int Journal (IF)	Expert Systems, May 2022, IF-2.58	20,000
62	2021-22	Dr.Y.K.S.Subbarao	ME	Int Journal (IF)	Advances in Materials Science and Engineering, May 2022, IF-1.72	15,000
63	2021-22	Dr.B.Kiran Kumar	CSE	Text Book	Computer Networks, Scientific International Publishing House	10,000
64	2021-22	Dr.Y.K.S.Subbarao	ME	Int Conf (Reg Fee)	ACCES-2022, Avanthi College, Vizianagaram, 6-7, May 2022	9,000
65	2021-22	Dr.D.V.S.S.V.Prasad	ME	Int Journal (IF)	Advances in Polymer Technology, June 2022, IF-2.3	20,000
66	2021-22	Dr.A.S.S.Veerendra Babu	EEE	Int Conf (Reg Fee)	AITEES-2022, Gudlavalluru, 6-7, May 2022	6,000


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ACADEMIC YEAR: 2020-2021

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
1	2020-21	Dr M Rahula Bharati	ME	4264	Int Journal (IF)	IET Radar, Sonar & Navigation, April, 2020	7500
2	2020-21	Dr.G.S.N.Murthy	CSE	2200	Int Journal (Scopus)	Springer Links, CIPR	5000
3	2020-21	Dr.G.S.N.Murthy	CSE	2200	Int Journal (Scopus)	IJAST, Vol. 29(11), June, 2020	5000
4	2020-21	V Bala Shankar	CSE	861	Int Journal (Scopus)	IJRTE, Vol 8(5), Jan, 2020	5000
5	2020-21	Dr M Rahula Bharati	ME	4264	Int Journal (Scopus)	IJEAT, Vol. 9(4), Dec, 2019	5000
6	2020-21	Dr B Annappurna	CSE	4371	Int Journal (Scopus)	IJITEA, Vol. 9(4), Dec, 2019	5000
7	2020-21	Dr B Annappurna	CSE	4371	Int Journal (Scopus)	IJEAT, Vol. 10(10), 2019	5000
8	2020-21	Chinna Subba Rao	PT	3718	Int Journal (Scopus)	IJSTR, Vol. 9(2), Feb, 2020	5,000
9	2020-21	Dr B Annappurna	CSE	4371	Nat Conf	WGBAI, Tirupati, 26.11.2019	2,500
10	2020-21	Dr N Bhanu Teja	ME	4447	Patent	Ref. No. 202041006676, dt. 17.02.2020	5,000
11	2020-21	Dr N Bhanu Teja	ME	4447	Patent	Ref. No. 202041006677, dt. 17.02.2020	5,000
12	2020-21	G Jaffino	ECE	4370	Int Journal/WOS	JBME, Vol. 32, No.3, March, 2020	7500
13	2020-21	Dr A Rameh	EEE	7	Int Journal (WOS)	IJGDC Vol. 13, No. 1, July, 2020	7500
14	2020-21	Dr M Ravindra	EEE	4301	Int Journal (WOS)	IJFGCN, Vol.13, No.1, 2020	7500
15	2020-21	K Manoz Kumar Reddy	EEE	97	Int Journal (Scopus)	JCR, VOL 7, ISSUE 6, 2020	5000
16	2020-21	K Manoz Kumar Reddy	EEE	97	Int Journal (Scopus)	IJRTE, Vol. 8, No.6, March 2020	5000
17	2020-21	Dr B Annappurna	CSE	4371	Int Journal (Scopus)	TEST Engineering & Management, Vol. 83, April, 20	5000
18	2020-21	Dr B Annappurna	CSE	4371	Int Journal (Scopus)	IJITEE, Vol. 9, No. 2S4, Dec, 2019	5000
19	2020-21	Y. K. S. Subba Rao	ME	1957	Int Journal (Scopus)	IJMPERD, Vol. 10, Issue 3, Jun 2020	5000
20	2020-21	Y. K. S. Subba Rao	ME	1957	Int Journal (Scopus)	IJMPERD, Vol. 10, Issue 3, Jun 2020	5000
21	2020-21	U.P.Kumar Chaturvedula	EEE	1852	Int Journal (Scopus)	IJEAT, Volume-9 Issue-3, February, 2020	5000
22	2020-21	Dr A Neeraja	HBS	2421	Int Journal (Scopus)	JXU, Vol.14, No.5, May, 2020	5000
23	2020-21	Dr USBK Malalaxmi	ECE	4339	Int Journal (Scopus)	JCR, Vol. 7, No. 14, July, 2020	5000
24	2020-21	K Manoz Kumar Reddy	EEE	97	Patent	Ref. No. 202041030719, dated 31.07.2020	5,000
25	2020-21	Kalesh Busa	ECE	3974	Patent	202021023894 dated 03 July, 2020	5,000

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
26	2020-21	Kalesh Busa	ECE	3974	Patent	20201024064 dated 24 July, 2021	5,000
27	2020-21	Dr.B.Annapurna	CSE	4371	Int Conf	ICCPET'2020, 1st August 2020, Manguluru	7500
28	2020-21	K Manoz Kumar Reddy	EEE	97	Int Journal/WOS	IJFGCN, Vol. 13, No. 3, 2020	7500
29	2020-21	Y. K. S. Subba Rao	ME	1957	Int Journal (Scopus)	JCR, VOL 7, ISSUE 15, 2020	5000
30	2020-21	Y. K. S. Subba Rao	ME	1957	Int Journal (Scopus)	JCR, VOL 7, ISSUE 15, 2020	5000
31	2020-21	U Praveen Kumar	CE	4529	Int Journal (Scopus)	TEST Engineering & Management, Vol. 83, April, 20	5000
32	2020-21	K Jaya Rao	CE	4537	Int Journal (Scopus)	IJPR, Vol. 24, No. 6, 2020	5000
33	2020-21	Dr Ravindra	EEE	4301	Patent	Patent No. 202041035354, Dated 4.09.2020	5000
34	2020-21	V.Sawamynath	CE	4558	Int Journal (WOS)	Material Today, 5th July 2020	10,000
35	2020-21	Dr B Annapurna	CSE	4371	Int Journal (WOS)	Solid State Technology, Vol - 63, Issue 25, 2020	10,000
36	2020-21	K.Jaya Rao	CE	4537	Int Journal (WOS)	Material Today, 21st Sep. 2020	10,000
37	2020-21	U.Praveen Kumar	CE	4529	Int Journal (WOS)	Material Today, 10th Jul, 2020	10,000
38	2020-21	Dr N Bhanu Teja	ME	4447	Int Journal (IF)	IJGMS, Vol.49, April, 2020, IF 0.38	10,000
39	2020-21	Dr. O.S.S.Chandana	HBS	3862	Int Journal (UGC)	IJRMF, Vol - 6, Issue - 9, Sep. 2020	2,000
40	2020-21	K Manoz Kumar Reddy	EEE	97	Int Journal (Scopus)	IJETER, Vol - 8, Issue - 9, Sep. 2020	5,000
41	2020-21	Dr. B. Annapurna	IT	4371	Patent	Ref No. 202041041120, dated 09/10/2020	5,000
42	2020-21	Dr. B. Annapurna	IT	4371	Int Journal(Scopus)	Solid State Technology, Vol - 63, Issue 6	10,000
43	2020-21	Ms B Jyoti	HBS	4050	Int Journal(Scopus)	Journal of Critical Reviews Vol. 7, Issue 19	5,000
44	2020-21	Dr M Anji Babu	ME	4088	Int Journal(Scopus)	Materials Today Proceedings, July, 2020	10,000
45	2020-21	Dr Packia Raj	HBS	3539	Int Journal (IF)	Journal of Electronic Materials, Vol.49, No.5	7,500
46	2020-21	Ms B Jyoti	HBS	4050	Int Conf	ICRTET, VSM College, RC Pur, July, 2020	500
47	2020-21	Ms B Jyoti	HBS	4050	Int Conf	ICRISET, Sri Perambudur, July, 2020	200
48	2020-21	Ms B Jyoti	HBS	4050	Nat Conf	NSRTNSNT, Nagarjuna University, Jan, 2020	500
49	2020-21	Dr YKS Subba Rao	ME	1957	Nat Conf	NCAMME, Vignan, October 2020	4,000
50	2020-21	Dr YKS Subba Rao	ME	1958	Nat Conf	NCAMME, Vignan, October 2021	4,000
51	2020-21	Dr. B. Annapurna	CSE	4371	Int Journal (Scopus)	Journal of Physics, Dec 2020	10,000
52	2020-21	Dr.N.Bhanu Teja	ME	4447	Int Journal (Scopus)	Materials Today, Nov 2020	10,000
53	2020-21	Mr.G.Ramakrishna	ECE	190	Int Journal (Scopus)	Materials Today, Oct 2020	10,000
54	2020-21	Mr.Syed Nizamuddin Khadri	CE	4286	Int Journal (Scopus)	Materials Today, Nov 2020	10,000
55	2020-21	Mr.U.Praveenk Kumar	CE	4529	Int Journal (Scopus)	Materials Today, Nov 2020	10,000
56	2020-21	Dr. G.Jaffino	ECE	4370	Int Journal (IF)	BSPC, Vol. 64, Issue 1, Feb, 2021, IF-3.137	20,000
57	2020-21	Dr. G.Jaffino	ECE	4370	Int Journal (IF)	IET Signal Processing, Vol. 15, Issue 2, Oct, 2020, IF-1.692	16,000

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
58	2020-21	Dr.N.Bhanu Teja	ME	4447	Int Journal (IF)	BCB, Springer, Jan,2021,IF-2.602	20,000
59	2020-21	Dr.N.Bhanu Teja	ME	4447	Int Journal (Scopus)	Materials Today, Jan 2021	10,000
60	2020-21	Dr.N.Bhanu Teja	ME	4447	Int Conf	Materials Today, Dec 2020	10,000
61	2020-21	Dr. G.Jaffino	ECE	4370	Int Conf	ICBSSL-2020, SSN College, Chennai, 27-28, Feb 2020	7,500
62	2020-21	Dr.M.Ravindra	EEE	4301	Int Conf	ICRSETM-2020, Vaagdevi College, Hyd, 28, Dec 2020	9,500
63	2020-21	Dr. G.Jaffino	ECE	4370	Int Conf	ICAECT-2021, SS Group of Institutions, Chhattisgarh, 19-20, Feb 2021	8,000
64	2020-21	K.Manozkumar Reddy	EEE	97	Int Conf	ICRSETM-2020, Vaagdevi College, Hyd, 28, Dec 2020	9,500
65	2020-21	D.Sravani	H&B	1014	Nt Conf	NCBEBT-2021, NIT, Warangal, 29-30, Jan 2021	500
66	2020-21	K.Jaya Rao	CE	4537	Nt Conf	SITCE-2021, VBIT, Hyd, 5-6, Feb 2021	500
67	2020-21	K.Manozkumar Reddy	EEE	97	Text Book(Chapter)	Based Battery Charging Controllers for PHV, AKiNiK Publications	1,700
68	2020-21	Dr. G.Ramakrishna	ECE	190	Int Conf (Hon)	Materials Today, Dec 2020	7,500



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ACADEMIC YEAR: 2019-2020

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
1	2019-20	Dr.G.S.N.Murthy	CSE	2200	Int Journal/UGC	IJRAR, Volume-6(2), May-2019	2,000
2	2019-20	Dr.A.Neeraja	H&BS	2421	Int Journal/UGC	IJMTE, Volume-9(5), May-2019	2,000
3	2019-20	B.Praveen Kumar	ECE	1486	Int Journal/UGC	IJMTE, Volume-9(4), April-2019	2,000
4	2019-20	B.Praveen Kumar	ECE	1486	Int Journal/UGC	IJRCCT, Volume-7(6), June-2018	2,000
5	2019-20	Dr.A.Neeraja	H&BS	2421	Nt Conf	CMFDP, Jan-18-20, 2019, NIT, Warangal	4,000
6	2019-20	Y.K.S.Subbarao	MECH	1957	Int Journal/UGC	IJALR, Volume-8(2), Dec-2018	2,000
7	2019-20	Y.K.S.Subbarao	MECH	1957	Int Journal	ELSEVIER, Volume-134, April-2019	7,500
8	2019-20	B.Jyothi	H&BS	4050	Int Journal	IJRTE, Volume-8(2), July-2019	5,000
9	2019-20	Dr.B.Annapurna	CSE	4371	Int Conf	IPHCR, Aug-8-9, 2019, Ch.S.D.ST. Theresa's college	3,700
10	2019-20	B.Jyothi	H&BS	4050	Int Conf	IEI, June-30-2019, Chandigarh	1,200
11	2019-20	M.Venkateswarlu	ECE	815	Patent	IMC-Charger-201921016540	5,000
12	2019-20	Dr.G.S.N.Murthy	CSE	2200	Int Journal	IJEAT, Volume-8(6), August-2019	5,000
13	2019-20	Dr.G.Packiaraj	H&BS	3539	Int Journal	IJITEE, Volume-8(11), Sept-2019, PP-1484-1487	5,000
14	2019-20	G.Rama Krishna	ECE	190	Int Journal	IJITEE, Volume-8(11), Sept-2019, PP-3438-3442	5,000
15	2019-20	Dr.G.Packiaraj	H&BS	3539	Int Journal	Material Research Express, Volume-7(1), Nov-2019	5,000
16	2019-20	Dr.A.Neeraja	H&BS	2421	Int Journal	Results in Engineering, Volume-4, Oct-2019	5,000
17	2019-20	Dr.A.Neeraja	H&BS	2421	Int Journal	IJRTE, Volume-8(3), Sep-2019, PP-8117-8123	5,000
18	2019-20	Dr.G.S.N.Murthy	CSE	2200	Int Journal	IJITEE, Volume-9(3), Jan-2020	5,000
19	2019-20	T.Srinivas	ECE	222	Int Journal	IJRTE, Volume-8(3), Sep-2019, PP-1-10	5,000
20	2019-20	V.Swamy Nadh	CIVIL	4558	Int Journal	IJSTR, Volume-9(2), Feb-2020	5,000
21	2019-20	B.Raghava Maheedhar	CIVIL	4332	Int Journal	IJITEE, Volume-10(10), July-2019	5,000
22	2019-20	G.Rama Krishna	ECE	190	Int Journal	Data Technologies and Applications-UK	7,500
23	2019-20	G.Rama Krishna	ECE	190	Int Journal	IJET, Volume-11(1), Jan-2020	5,000

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
24	2019-20	Dr.A.Neeraja	H&BS	2421	Int Journal/UGC	IJST,Volume-13(2),Jan-2020	2,000
25	2019-20	Dr.G.Jaffino	ECE	4370	Int Conf	IC2SV,Oct-23-24,-2019,NIT,Warangal	7,100
26	2019-20	Dr.G.Jaffino	ECE	4370	Int Conf	IC2SV,Oct-23-24,-2019,NIT,Warangal(Reg fee)	3,000
27	2019-20	Dr.M.Ravindra	EEE	4301	Int Conf	ICMEET,Dec-6-7,-2019,Raghu College,Vizag	7,500
28	2019-20	Dr.M.Ravindra	EEE	4301	Int Conf	ICMEET,Dec-6-7,-2019,Raghu College,Vizag(Reg fee)	11,260
29	2019-20	Dr.M.Ravindra	EEE	4301	Int Conf	ICIEEE,July-26-27-2019,GNIT,Hyd	5,000
30	2019-20	Dr.M.Ravindra	EEE	4301	Int Conf	ICIEEE,July-26-27-2019,GNIT,Hyd(Reg fee)	5,000
31	2019-20	T.Srinivas	ECE	222	Nt Conf	IPC, Feb-1-3,-2019,BPPIMT,Kolkata	4,000
32	2019-20	T.Srinivas	ECE	222	Nt Conf	IPC, Feb-1-3,-2019,BPPIMT,Kolkata(Reg fee)	4,000
33	2019-20	Dr.G.S.N.Murthy	CSE	2200	Patent	Quantum Cryptography	5,000
34	2019-20	K.Manoz Kumar Reddy	EEE	97	Patent	Intelligent System and Method	5,000



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ACADEMIC YEAR: 2018-2019

S.No	Academic Year	Name	Department	Emp Id	Conf/Journal	Name of the Conf/Journal	Amount
1	2018-19	Dr.O.S.S.Chandana	H&BS	3862	Int Journal	IJRM, Volume - 4(5), May-2018	2,000
2	2018-19	Dr.O.S.S.Chandana	H&BS	3862	Int Journal	RJPT, Volume-11(5), May-2018	5,000
3	2018-19	S.Sai Ganes	CSE	2223	Nat Journal	GJESR, Volume - 5(7), July-2018	2,000
4	2018-19	M.Srinivas	H&BS	1626	Int Journal	IJET, Volume-7(4.10), -2018	5,000
5	2018-19	Dr.G.S.N.Murthy	CSE	2200	Text Book	Research India Publication(New Delhi)	2,000
6	2018-19	Dr.A.Neeraja	H&BS	2421	Nat Conf	APPSC, Nov-9-11, -2018, Kadapa	4,000
7	2018-19	Dr.A.Neeraja	H&BS	2421	Nat Conf	APPSC, Nov-9-11, -2018, Kadapa(Reg fee)	2500
8	2018-19	Dr.G.S.N.Murthy	CSE	2200	Chapter in a book	Research India Publication(New Delhi)	2,000
9	2018-19	B.Jyothi	H&BS	4050	Int Journal	IJITEE, Volume-8(4), Feb-2019	5,000
10	2018-19	B.Jyothi	H&BS	4050	Int Journal/UGC	IJREAM, Volume-4(4), Jan-2019	2,000
11	2018-19	Dr.A.Ramesh	EEE	7	Int Conf	CITAES, Nov-30&Dec-1, -2018, Gudlavalleru	7,500
12	2018-19	Dr.A.Ramesh	EEE	7	Int Conf	CITAES, Nov-30&Dec-1, -2018, Gudlavalleru(Reg fee)	7000
13	2018-19	V.Kiran	ECE	2431	Int Conf	CITAES, Nov-30&Dec-1, -2018, Gudlavalleru	7,500
14	2018-19	V.Kiran	ECE	2431	Int Conf	CITAES, Nov-30&Dec-1, -2018, Gudlavalleru(Reg fee)	6000
15	2018-19	U.Abhishek Kumar	H&BS	2817	Int Conf	ANUSANDHAN, Feb-21-22, -2019, IIFM, Bhopal	4,780
16	2018-19	U.Abhishek Kumar	H&BS	2817	Int Conf	ANUSANDHAN, Feb-21-22, -2019, IIFM, Bhopal(Reg fee)	4780
17	2018-19	B.Jyothi	H&BS	4050	Int Conf	ICAFMD, Feb-26-28, -2019, NIT, Warangal	5,000
18	2018-19	B.Jyothi	H&BS	4050	Int Conf	ICAFMD, Feb-26-28, -2019, NIT, Warangal(Reg fee)	3000
19	2018-19	M.Pranathi	H&BS	4052	Int Conf	OUCIP, Mar-22-24, -2019, Hyderabad	5,600
20	2018-19	M.Pranathi	H&BS	4052	Int Conf	OUCIP, Mar-22-24, -2019, Hyderabad(Reg fee)	3000


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ACADEMIC YEAR: 2017-2018

S.No	Academic Year	Name	Department	Conf/Journal	Name of the Conf/Journal	Amount
1	2017-18	G.S.N Murthy	CSE	Int Journal	IJARCS-2017	2000
2	2017-18	Dr. A. Neeraja	H&BS	Int Journal	IJPAM	5000
3	2017-18	T. Srinivas	ECE	Int Conf.	ICEMRCI, Dec, 2016 SRKR	5000
4	2017-18	T. Srinivas	ECE	Int Conf.	ICEMRCI, Dec, 2016 SRKR(Reg fee)	8625
5	2017-18	T. Srinivas	ECE	Int Conf.	SMART TECH, Jan, 2017	5000
6	2017-18	T. Srinivas	ECE	Int Conf.	SMART TECH, Jan, 2017(Reg fee)	6000
7	2017-18	Dr. P. Hemalata	H&BS	Nat Journal	LI, Sept, 2017	2000
8	2017-18	Dr. A. Neeraja	H&BS	Int Journal	IJERA, Sept, 2017	2000
9	2017-18	GSN Murthy	CSE	Int Journal	IJECE, Oct, 2017	5000
10	2017-18	Dr. P. Hemalata	H&BS	Int Journal	IJELLS, July, 2017	2000
11	2017-18	M. Srinivas	H&BS	Int Conf.	ICAMS, Dec, 2017	5000
12	2017-18	M. Srinivas	H&BS	Int Conf.	ICAMS, Dec, 2017(Reg fee)	2500
13	2017-18	Dr. A. Neeraja	H&BS	Int Conf.	ACIMS, Dec, 2017	5000
14	2017-18	Dr. A. Neeraja	H&BS	Int Conf.	ACIMS, Dec, 2017(Reg fee)	3300
15	2017-18	Mr. T. Veeraj	CSE	Int Journal	IJCAR, Dec, 2017	5000
16	2017-18	Mr. G S N Murthy	CSE	Int Journal	IJAER, Dec, 2017	5000
17	2017-18	Mr. A. Ramesh	EEE	Int Journal	IJECE, April, 2018	5000
18	2017-18	Mr. T. Veeraj	CSE	Nat Journal	IJCTA, 2017	2000
19	2017-18	Mr. A. Ramesh	EEE	Nat Journal	IJECS, March, 2018	2000
20	2017-18	Miss D S S Chandana	H&BS	Nat Journal	IJRSI, Dec, 2017	2000
21	2017-18	Mr. T. Veeraj	CSE	Nat Journal	IJCTA, 2017	2000
22	2017-18	Miss D S S Chandana	H&BS	Nat Journal	IJRSI, Dec, 2017	2000
23	2017-18	T. VEERRAJU	CSE	Int Conf.	ICCS 22-23, March, 2018	5000
24	2017-18	T. VEERRAJU	CSE	Int Conf.	ICCS 22-23, March, 2018(Reg fee)	9500

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Aditya College of Engineering
SURAMPALAM - 533 437



ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK & Accredited by NAAC

Recognized by UGC under section 2(f) of UGC Act 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G. Dist., Ph: 99631 76662

Welfare measures for teaching and non-teaching staff

The institution is giving a constant support for the faculties for their professional development and teaching quality by providing direct/indirect and financial/non-financial support. Aditya College of Engineering initiated several welfare measures for teaching and non-teaching staff for both professional and personal growth to enrich psychological and physical health of all employees and create better work environment. The lists of effective welfare measures implemented by the institution for teaching and non-teaching staff are

1. Leave Policy:

(a) Casual Leave(CL):

Each faculty member shall avail 1 day CL per month subject to a maximum of 12 days per academic year. Each non-teaching Staff shall avail 1 day CL per month subject to a maximum of 12 days per academic year. Casual leave can be availed with the prior permission from the principal by submitting the duly filled-in leave application, before the date of leave and recommended by the HOD/Incharge. In case of emergency and unavoidable circumstances, the faculty member/non-teaching staff shall intimate the leave to the HOD and principal's office and the leave application has to be submitted as soon as they resume the duty.

(b) Study Leave:

- Faculty members interested in pursuing Ph.D. on Part Time basis shall submit an application to the management through the principal seeking permission for registration.
- The college shall grant 3 ODs per semester to the Ph.D. scholars to meet their supervisors for discussion related to their research, in addition to the ODs for writing the course work examination at the end of the first semester/second semester.

- The faculty member who is in the verge of completion of his/her research work and ready to submit the thesis, shall be granted a special leave of 1 month during summer vacation to enable him/her writing the thesis for submission.

(c) On-Duty Leave (OD):

The Faculty members shall avail the following on-duty leave with prior permission from the principal:

University Practical External Examiner/University Representative / Observer / University Valuation / Presenting papers in Conferences / Training programmes / FDPs / delivering seminars/ lectures outside the college.

The non-teaching staff shall avail on-duty leave for college related works with prior permission from the principal.

Employee should apply for OD through HoD to the Principal with proof.

(d) Compensatory Casual Leave(CCL):

Faculty members and non-teaching staff are eligible to avail 1 CCL in lieu of working for 8 hours on a non-working day/general holiday.

(e) Summer Vacation:

- Faculty members who have completed 6 months of service but less than one year in our Institution are eligible for a vacation leave of 7 days during summer.

- Technical and Non- Teaching staff who have completed six months of service in our Institution are eligible for a vacation leave of 1 week during summer.

- Employees who have completed continuously more than one year of service in our Institution are eligible for a vacation leave of 2 weeks during summer.

- Faculty members who are pursuing research programme (Ph. D.) and served institute with service continuously less than one are eligible for additional one week vacation leave during summer.

(f) Permission:

The faculty members and non-teaching staff shall avail permission for 1-hour to attend an urgent work on any working day without affecting their academic work/normal work. Each faculty and non-teaching staff member shall avail 3 such permissions in a month.

(g) Maternity leave:

This is applicable for women employees and each faculty member shall avail 6 months leave. The span of maternity leave will be counted as a regular service.

2. Incentive Policy for Research & Publications

The Objective is promote research activities and research culture in the institute and thus to improve the profile of the institute. The following are some of the highlights of the policy and the incentives for research activity are given.

- Publication of papers with high impact factor will get more incentive based on the range of Impact Factor (IF) values.
- Incentives are announced for getting Seminar Grant/Funded Projects/Research Grants.
- Incentives will also be given for citing papers published by faculty members of ACOE.
- Honorarium will be given to the faculty members after the International Conference paper appears online and indexed in Scopus database.
- Faculty members who exhibit outstanding performance in research and consultancy will be given an opportunity to present in International Conferences abroad.

PUBLICATIONS		
International Journal with IF >5	or H-Index > 25	Rs. 25'000/- *
International Journal 2 < IF < 5	or H-Index 15 < HI < 25	Rs. 20,000/- *
International Journal 0.5 < IF < 2.0	or H-Index 10 < HI < 15	Rs. 15,000/- *
International Journal IF < 0.5	or H-Index < 10	Rs. 10,000/- *
* Impact Factor should be given by Thomson and Reuter/Clarivate and 20% amount will be for citing three papers published by faculty of ACOE or self citations. H-Index of Conference Proceedings will not be considered. H-Index of IF Journals only will be considered.		
International Journal (Scopus Indexed)		Rs. 10,000/-
International Journal (WOS Indexed but not in Scopus)		Rs. 5,000/-
UGC Indexed Journal (for English and Management Studies only)		Rs. 2,000/-
International Conference Registration (Scopus Indexed)		Rs. 10,000/- *
* or Registration fee and actual expenditure whichever is lower		
Incentive after the Conference paper is published		Rs. 10,000/- *
* in Scopus Indexed Proceedings		
National Conference		Rs. 10,000/- *
* or Registration fee and actual expenditure whichever is lower		
* Organized by NIT / IIT/ Central or State University / Deemed University / Research Laboratories / Reputed Institutes with Autonomous Status with NAAC / NBA Accreditations.		
Publishing Text Book		
International Edition		Rs. 20,000/-
Indian Edition		Rs. 10,000/-
Publishing Book Chapters- Pro rata basis depending on number of Chapters.		
Publishing an article in a Magazine		Rs. 2,000/-

PATENTS	
National Patent Publication	Rs. 10000/- *
National Patent awarded	Rs. 10000/- *
US Patent	Rs. 30000/- *
* Filing charges will be paid by the college and incentives will be given only if the applicant is ACOE	
FUNDED PROJECTS/RESEARCH GRANTS	
Award of Grant for Conference/Workshop/Seminar	5% of sanctioned amount*
Funded research project where equipment is not involved	10% of sanctioned amount*
Funded research project where equipment is involved	15% of sanctioned amount*
* Submission of application, follow-up for grant, carry out the project and submission of utilization certificate should be done by the faculty member	
AICTE scheme-MODROBS (Amount > 5 Lakhs)	Rs 25000/-
AICTE scheme-MODROBS (Amount < 5 Lakhs)	Rs 20000/-

3. Assessment, Promotion policy:

All faculty members and non-teaching staff will be assessed for their performance during every year. The faculty members will have 3 levels of assessment, namely (i) Assessment by the students during each semester, (ii) Self-assessment during each academic year, and (iii) Assessment by the reporting officers/ superiors.

The performance of the non-teaching staff will be assessed by their reporting officers and superiors. The faculty members and non-teaching staff are eligible for promotion as per college procedures, AICTE norms and university regulations.

4. Group Insurance policy:

The objective of insurance policy is to provide employee welfare through basic assurance of healthcare to all employees and help them meet unforeseen personal expenses arising from medical emergency. Mediclaim Insurance coverage is applicable for the employee and her/his family members. The Family Members shall include Spouse, two dependent children and the employee is required to declare her/his dependents under this scheme in the prescribed format at the time of joining. Employee should communicate to the college office, in case, for any other member of the employee's family to be covered under this policy, any addition or withdrawal of family members on account of marriage, birth and death.

5. ESI and Provident fund:

The objective of this policy is towards employee welfare through basic assurance of healthcare to all employees and helps them meet unforeseen personal expenses arising from medical emergency as well as provident fund is to serve long term savings to support employee's retirement. ESI is applicable to the regular employees whose pay package is less than Rs. 21000/- . The Provident Fund (PF) facility is provided to the regular employees of ACOE and is entitled to PF subscription @12% for a minimum basic pay package of Rs. 15000/-. Similarly, the employees joined ACOE who are having PF subscription in earlier college shall apply for transfer of PF account or they can open new account by closing the earlier account which is left to the discretion of employee.

6. Fee Concession Policy:

To provide employee welfare through monetary assistance towards tuition fee concession for the children of regular employees who join the Aditya Group of Educational Institutions. The policy is applicable to all regular employees of ACOE and the concession will be available for the children of an eligible employee. Children who are all studying in our group of institutions are eligible for a 50% tuition fee reduction.

7. Transport Facility:

Provision of free transport facility for teaching and non-teaching staff from various parts of the city.

8. Personal Loan Policy:

This policy enables employees to avail personal loan without interest, for the purpose of meeting certain critical personal expenses. The aim is to provide employee welfare through loan to help employees meet significant expenditure, such as marriage of a child, pursuing Ph. D. or Higher Education for self and child. Policy and Procedure: This facility will be applicable to employees upon completion of 2 years of service in ACOE. There should be a gap of 24 months between the last installment of the loan availed and request for new loan. Loan will be sanctioned based on the approval of Principal.

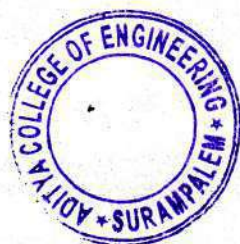
9. Quality meals at a discounted rate to both teaching and non-teaching personnel

10. Rs 10000/- for medical support to the COVID-19 effected family.

11. Three sets of uniform per year and other safety gadgets for non-teaching staff, security, scavengers, attenders, drivers.

12. Residential Quarters on nominal rent for teaching staff.

These rules and regulations are subject to change from time to time.



A handwritten signature in green ink, appearing to be "A. S. S.", written over the printed name of the Principal.

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